

Cabinet

12 September 2018

Time and venue:

6.00 pm in the Court Room at Eastbourne Town Hall, Grove Road, BN21 4UG

Membership:

Councillor David Tutt (Chair); Councillors Alan Shuttleworth (Deputy-Chair) Margaret Bannister, Jonathan Dow, Stephen Holt, Colin Swansborough and John Ungar

Quorum: 3

Published: Tuesday, 4 September 2018

Agenda

1 Minutes of the meeting held on 11 July 2018. (Pages 1 - 10)

2 Apologies for absence

3 Declaration of members' interests (Please see note at end of agenda)

4 Questions by members of the public

On matters not already included on the agenda and for which prior notice has been given (total time allowed 15 minutes).

5 Urgent items of business

The Chairman to notify the Cabinet of any items of urgent business to be added to the agenda.

6 Right to address the meeting/order of business

The Chairman to report any requests received to address the Cabinet from a member of the public or from a Councillor in respect of an item listed below and to invite the Cabinet to consider taking such items at the commencement of the meeting.

7 Corporate performance - quarter 1 2018/19 (Pages 11 - 56)

Report of Deputy Chief Executive and Director of Regeneration and Planning
Lead Cabinet members: Councillors Stephen Holt and Colin Swansborough

8 Environmental initiatives (Pages 57 - 64)

Report of Director of Regeneration and Planning
Lead Cabinet member: Councillor Jonathan Dow

9 Exclusion of the public

The Chief Executive considers that discussion of the following items is likely to disclose exempt information as defined in Schedule 12A of the Local Government Act 1972 and may therefore need to take place in private session. The exempt information reasons are shown beneath the items listed below. Furthermore, in relation to paragraph 10 of Schedule 12A, it is considered that the public interest in maintaining the exemption outweighs the public interest in disclosing the information. *(The requisite notices having been given under regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.)*

(Note: Exempt papers are printed on pink paper).

10 Brokerage services to other public sector organisations (Pages 65 - 74)

Report of Chief Executive
Lead Cabinet member: Councillor Holt

Exempt information reason 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information).

Information for the public

Accessibility: Please note that the venue for this meeting is wheelchair accessible and has an induction loop to help people who are hearing impaired. This agenda and accompanying reports are published on the Council's website in PDF format which means you can use the "read out loud" facility of Adobe Acrobat Reader.

Filming/Recording: This meeting may be filmed, recorded or broadcast by any person or organisation. Anyone wishing to film or record must notify the Chair prior to the start of the meeting. Members of the public attending the meeting are deemed to have consented to be filmed or recorded, as liability for this is not within the Council's control.

Public participation: Please contact Democratic Services (see end of agenda) for the relevant deadlines for registering to speak on a matter which is listed on the agenda if applicable.

Information for councillors

Disclosure of interests: Members should declare their interest in a matter at the beginning of the meeting.

In the case of a disclosable pecuniary interest (DPI), if the interest is not registered (nor the subject of a pending notification) details of the nature of the interest must be reported to the meeting by the member and subsequently notified in writing to the Monitoring Officer within 28 days.

If a member has a DPI or other prejudicial interest he/she must leave the room when the matter is being considered (unless he/she has obtained a dispensation).

Councillor right of address: Councillors wishing to address the meeting who are not members of the committee must notify the Chairman and Democratic Services in advance (and no later than immediately prior to the start of the meeting).

Democratic Services

For any further queries regarding this agenda or notification of apologies please contact Democratic Services.

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Cabinet

Minutes of meeting held in Court Room at Eastbourne Town Hall, Grove Road, BN21 4UG on 11 July 2018 at 6.00 pm

Present:

Councillor David Tutt (Chair)

Councillors Alan Shuttleworth (Deputy-Chair), Margaret Bannister, Jonathan Dow, Stephen Holt, Colin Swansborough and John Ungar

Officers in attendance:

Robert Cottrill (Chief Executive), Philip Evans (Director of Tourism & Enterprise), Ian Fitzpatrick (Director of Service Delivery), Tim Whelan (Interim Director of Service Delivery), Peter Finnis (Assistant Director of Corporate Governance), Catherine Knight (Assistant Director of Legal and Democratic Services), Pauline Adams (Head of Finance), Graham Cook (Consultant Programme Manager for the Devonshire Park redevelopment) and Simon Russell (Committee Services Lead)

11 Minutes of the meeting held on 23 May 2018.

The minutes of the meeting held on 23 May 2018 were submitted and approved and the chair was authorised to sign them as a correct record.

12 Apologies for absence.

None were reported.

13 Declarations of members' interests

Councillors Tutt and Ungar declared a prejudicial interest in agenda item 12 (Housing development update) as members of Aspiration Homes LLP and Eastbourne Housing Investment Company Limited Board. They both withdrew from the room whilst this item was considered. The Interim Director of Service Delivery also declared a prejudicial interest in this item and withdrew from the room whilst this item was considered.

Councillor Ungar declared a personal interest in agenda item 13 (Leisure services options) as a council representative on the Cavendish Sports Centre Joint Liaison Committee. He remained in the room and took part in the discussion.

14 Right to address the meeting/order of business.

A request to speak on agenda item 14 (Construction of a new Sovereign Centre) had been received from Mr Paul McNaught-Davis. As a result, the Chair proposed and it was agreed, to amend the order of business and consider agenda items 13 and 14 first on the agenda as both reports were interlinked.

15 Leisure services options

The Cabinet considered the report of the Director of Tourism and Enterprise, seeking approval to transfer management of the four Eastbourne Borough Council Leisure Centres and Motcombe Pool to a new operator and enter into new arrangements with Wave Leisure Ltd.

Councillor Ungar declared a personal interest in this item and remained in the room whilst the item was considered.

Resolved (key decision):

(1) To approve measures to create new agreements with Wave Leisure to operate the four Leisure Centres (Eastbourne Sports Park; Hampden Park; Shinewater; Cavendish) and Motcombe Pool as of 1st April 2019. To delegate authority to the Director of Tourism and Enterprise, in consultation with the Cabinet member for Tourism & Enterprise, to negotiate and conclude any lease, contract, grant and other arrangements to allow for the operation of these Centres in the most efficient structure to achieve this outcome, ensuring compliance with all legal requirements.

(2) To approve future monitoring of the agreement provided by Wave in the form of an annual report to Cabinet.

(3) To approve measures for Wave to operate Regency Community Centre. To delegate authority to the Director of Tourism and Enterprise, in consultation with the Cabinet member for Tourism & Enterprise, to negotiate and conclude any lease, contract, grant and other arrangements to allow for the operation of Regency Community Centre in the most efficient structure to achieve this outcome, ensuring compliance with all legal requirements.

(4) To agree that the delegations at 1 and 3 above include authorisation not to dispose by auction or invitation of tenders following public advertisement (sought under Contract Procedure Rule 18.1).

(5) To resolve that any leases to be granted to Wave Leisure to allow them to occupy premises outlined in this report will help the Council to secure the promotion or improvement of the social well-being of the Council's area.

Reason for decisions:

To enable improved management and investment opportunities for the existing four 'dry' leisure sites and Motcombe Pool with an emphasis on improving community participation in sports activities and improving the well-being of the local community through a more active lifestyle.

16 Construction of a new Sovereign Centre

The Cabinet considered the report of the Director of Tourism and Enterprise, on the proposed design, budget and construction mechanism for the construction of a new swimming and leisure complex and the interim management of the existing centre, following the expiry of the current arrangements with Eastbourne Leisure Trust (ELT) and Serco.

A member of the public, Mr McNaught-Davis, addressed the Cabinet as a representative of ELT. He recommended that Cabinet reject officer recommendation 6 and that ELT and Serco continue to operate the existing centre until the new centre is open, due to the potential risk of financial cost and quality provision.

Councillor Tutt thanked Mr McNaught-Davis for the points raised and suggested an amendment to officer recommendation 6. The amendment was unanimously agreed and detailed below.

Visiting members, Councillors Freebody and Smart addressed the Cabinet on the overall cost of the project, proposed plans and suggested an added option to refurbish the existing leisure centre.

Councillor Tutt thanked Eastbourne Swimming Club for their feedback and detailed discussions about the scale and configuration of the pools. This had been taken into consideration and incorporated into the revised plans, including an 8 lane pool and diving pit. The Cabinet unanimously agreed to option C, set out at 7.3 of the report.

Resolved (key decision):

(1) To approve option C for the construction of a new swimming and leisure complex.

(2) To delegate to the Director of Tourism & Enterprise, in consultation with the Cabinet member for Tourism and Enterprise, authority to make amendments to the design and business case which result from further analysis of option C, the planned public consultation and planning application processes.

(3) To approve the requisite variation to the capital programme for option C.

(4) To approve the appointment of CLEAR Sustainable Futures (CSF) to deliver this scheme.

(5) To instruct officers to discontinue the current procurement process (OJEU Ref: 2017/S 098-194542) for the operator of the new Sovereign Centre.

(6) To delegate to the Director of Tourism and Enterprise, in consultation with the Cabinet member for Tourism and Enterprise:

(a) Authority to appoint a temporary operator to run the existing centre from 1st April 2019 until the new Leisure Centre is open, having regard to representations and information from both existing and potential operators, and:

(b) To negotiate and conclude the documentation (including any lease that is required) to allow for the delivery of these services in the most efficient structure ensuring compliance with all legal requirements. This delegation is to include authorisation i) not to dispose by auction or invitation of tenders following public advertisement (sought under Contract Procedure Rule 18.1) and ii) to waive any requirement for a competitive process to award a sub-threshold services contract (Contract Procedure Rule 2.4.1.a).

(7) To instruct officers to seek further advice on the optimal financial structure of the new operator contract and report to a future Cabinet on proposals to select an operator for the new swimming and leisure complex.

(8) To delegate to the Director of Tourism & Enterprise, in consultation with the Cabinet members for Tourism and Enterprise and Financial Services, the Chief Finance Officer and the Lawyer to the Council authority to work on the detailed development, management and approval of the scheme and of all the documentation required to deliver the project. Such delegation to include approval to allowing exceptions to the Council's Contract Procedure Rules should that be necessary.

Reason for decisions:

To finalise the development plan for a new swimming and leisure complex in Eastbourne.

17 Corporate plan refresh

The Cabinet considered the report of the Director of Regeneration and Planning, setting out the results of a review and refresh which had been undertaken of the Council's four year plan (2016-2020) at the end of the second year.

Resolved (key decision):

(1) That the progress made in the second year of delivery of the Corporate Plan (paragraphs 3.2 – 3.4 of the report) be noted.

(2) To approve the design changes to the Corporate Plan, set out at appendix A to the report.

Recommended to Council (budget and policy framework):

(3) To recommend that Council agree the Council Plan contents.

Reason for decisions:

During the period of a four year Corporate Plan adjustments and refinements may need to be made to respond to changed circumstances and emerging opportunities. In acknowledgement of this an annual review is a helpful way of ensuring that the Plan remains focused on delivery of the organisations overall strategic objectives.

18 Corporate performance 2017/18

The Cabinet considered the report of the Director of Regeneration and Planning, updating them on the Council's performance against Corporate Plan priority actions, performance indicators and targets for the year 2017/18.

Part B of the report detailed the Council's financial performance for the year 2017/18.

Visiting member, Councillor Freebody addressed the Cabinet on the performance indicators. He noted the good performance indicator for keeping crime and anti-social behaviour low, working in partnership with other agencies. Councillor Freebody also raised points on the performance indicators below target, for calls answered within 30 seconds and abandoned calls. Vacant positions had now been filled within the Customer First team and new starters were in the early stages of their training development. The Cabinet member for Core Support and Strategic Services would continue to closely monitor performance.

Councillor Freebody also suggested that the combined target of 9 days across Lewes and Eastbourne for staff absence days due to sickness should be lower. Councillor Tutt agreed to discuss the suggestion with Councillor Smith, Leader of Lewes District Council.

Resolved (key decision):

(1) To note the achievements and progress against Corporate Plan priorities for 2017/18, as set out in part A of the report.

(2) To agree the General Fund, HRA and Collection Fund financial performance for 2017/18, as set out in part B of the report.

(4) To approve the transfer from/to reserves, as set out at appendix 3 to the report.

(5) To approve the amended capital programme, as set out at appendix 5 to the report.

(6) To note the key elements of the Statement of Accounts 2017/18, as set out in section 6 of part B of the report.

Reason for decision:

To enable Cabinet members to consider specific aspects of the Council's progress and performance.

19 Medium term financial strategy

The Cabinet considered the report of the Deputy Chief Executive, setting out an overarching financial strategy to support the Council's strategic priorities and plans over a four year period.

Resolved (key decision):

(1) To approve the updated medium term financial strategy and associated plan 2019-22 as summarised at appendix 2 to the report.

(2) To agree the balance of assumptions made in the strategy.

(3) To request that the emerging budget proposals for 2019/20 be brought to Cabinet in December, prior to detailed consultation and that the medium term financial strategy be represented if material changes arise in the interim.

(4) To agree the principal risks of the strategy, set out at appendix 1 to the report.

Reason for decisions:

The Council is required to set out a medium term financial outlook which sets financial policy as well as taking account of other major policies and its corporate plan. The strategy is refreshed annually to take account of changes in the external environment as well as performance.

20 Annual treasury management report 2017/18

The Cabinet considered the report of the Deputy Chief Executive, reporting on the activities and performance of the treasury management service during 2017/2018.

Recommended to Council (budget and policy framework):

(1) To agree the annual Treasury Management report for 2017/18.

(2) To approve the 2017/18 prudential and treasury indicators included in the report.

(3) To approve the re-profiling of the Authorised Limit and Operational Boundary.

Reason for decisions:

Requirement of CIPFA Treasury Management in the Public Sector Code of Practice (the Code) and this has to be reported to Full Council.

21 Equality monitoring policy

The Cabinet considered the report of the Director of Regeneration and Planning, seeking approval for a joint equality monitoring policy.

Resolved (key decision):

(1) To approve the joint equality monitoring policy, set out at appendix A to the report.

(2) To delegate authority to the Director of Regeneration and Planning, in consultation with the Cabinet member for Core Support and Strategic Services to make any amendments to the approved text set out in the appendices to the Policy to align with the Census 2021 questions when these are published.

Reason for decisions:

An Equality Monitoring Policy is required to ensure the Council meets its legal duties under Equality Act 2010 and collects the information required to fulfil its Public Sector Equality Duty (PSED) whilst complying with the General Data Protection Regulation (GDPR) and the Data Protection Act 2018.

22 Housing development update

The Cabinet considered the report of the Director of Regeneration and Planning, setting out proposals for the next stage of housing development, utilising previously approved loan facilities to Eastbourne Housing Investment Company Limited and Aspiration Homes LLP.

Councillors Tutt, Ungar and the Interim Director of Service Delivery declared a prejudicial interest in this item and withdrew from the room whilst it was considered. Councillor Shuttleworth chaired the meeting for this item.

Resolved (key decision):

(1) To note the Council's housing development pipeline of homes to be delivered through the Housing Revenue Account ("HRA"), Aspiration Homes ("AHLLP") and Eastbourne Housing Investment Company ("EHICL") by a mix of purchasing land for new development and acquisitions of existing properties.

(2) To give delegated authority to the Director of Regeneration and Planning, in consultation with the Cabinet member for Direct Assistance Services, to dispose of land currently held in the HRA as listed in the programmes set out

in the report and identified as held within the HRA to Aspiration Homes or EHICL pending due diligence. This delegation was to include authorisation not to dispose by auction or invitation of tenders following public advertisements is usually required by the Council's Contract Procedure Rules (paragraph 18.1). To further give delegated authority to the Director of Regeneration and Planning in consultation with the Lead member for Housing to determine the terms for the disposals that may be below market value.

(3) In relation to loans from the Council:

(a) To note the loan amounts associated with the delegation at paragraph 2 above as follows:

(i) A loan amount of up to £6,900,000 required to develop or acquire the homes set out under the AHLLP programme that would be covered by £10m loan facility approved in the 2017/21 capital programme; and

(ii) A loan amount of up to £6,600,000 required to develop or acquire the homes set out under the EHICL programme that would be covered by £20m loan facility approved in the 2017/21 capital programme;

(b) To agree that the Council makes a further loan facility available of up to £10m on market terms to Eastbourne Housing Investment Company Ltd (EHICL) for the purpose of enabling the company to purchase residential accommodation under the existing programme relating to the purchase of such accommodation; and

(c) To authorise the Deputy Chief Executive, in consultation with the Cabinet member for Finance, to determine the terms of any loan which would be offered.

(4) To approve a housing strategy feasibility budget of £200,000 for site assessments related to housing development. This budget would be spent on emerging development opportunities within the programme.

(5) To authorise the Assistant Director for Legal and Democratic Services to ensure that a "Funding Agreement" pursuant to the existing "Deed of Entrustment" is entered into by Aspiration Homes with the Council so that right to buy receipts were appropriated in accordance with legislative requirements and the retention agreement with Government in relation to "social housing". To give delegated authority to the Director of Regeneration and Planning to determine the terms of such agreements.

(6) To delegate authority to the Director of Regeneration and Planning and the Cabinet member for Direct Assistance Services (and where appropriate the Deputy Chief Executive and Assistant Director – Legal and Democratic Services) to progress the projects through the Clear Futures Energy & Sustainability Joint Venture if they consider it appropriate, and at an appropriate future stages to decide if the projects should be put forward to the Clear Futures Steering Board for inclusion as part 1 and/or part 2 projects.

Reasons for decisions:

- (1) The pipeline shows the scale and detail of the Council's current housing development programme.
- (2) The locations listed in the report have a variety of preconstruction issues to resolve, and may be brought forward in a number of different phases. By giving delegation to the Director of Regeneration and Planning, disposal and delivery of housing can take place as site issues are resolved.
- (3) In order for either entity (AHLLP or EHICL) to purchase land from the Council and develop them for housing they will require access to up front capital investment. To continue the street acquisitions programme under EHICL and purchase further property.
- (4) Sites require significant assessment before establishing viability. This feasibility budget will allow assessments to take place earlier and speed up housing delivery.
- (5) For Aspiration Homes to use Right to Buy receipts to fund new affordable housing the necessary legal agreements need to be in place to allow this and these must be used in accordance with the terms of our right to buy receipt retention agreement
- (6) The involvement of Clear Futures may sometimes significantly improve a range of efficiencies in the delivery of the projects.

23 Exclusion of the public.**Resolved:**

That the public be excluded from the remainder of the meeting as otherwise there was a likelihood of disclosure to them of exempt information as defined in schedule 12A of the Local Government Act 1972. The relevant paragraph of schedule 12A and a description of the exempt information was shown below. (The requisite notice having been given under regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.)

24 Asset investments and disposals

The Cabinet considered the report of the Chief Executive regarding the Council's asset investment and disposals.

Resolved (key decision):

- (1) To agree to act as guarantor for a company to raise finance on an asset.
- (2) To agree to the commercial terms as set out at section 3 of the exempt report.

(3) To delegate to the Chief Executive, the authority to finalise the transactions in consultation with the Leader, Chief Finance Officer and Assistant Director Legal Services

(4) To agree a budget of up to £75,000 from reserves to undertake legal and financial due diligence and finalise all necessary documentation and processes required for this purpose, to give approval to allowing exceptions to the Council's Contract Procedure Rules, should that be considered appropriate by the Chief Finance Officer and the Assistant Director - Legal & Democratic Services in the appointment of the relevant consultants.

(5) To approve the establishment of a wholly owned council company if required for the purpose of such company providing the guarantee and in such a case agree the Council will guarantee the obligations of such wholly owned company.

Reason for decision:

The Council has set out income targets to assist with the reductions in Government funding as part of its medium term financial strategy. This opportunity would represent a significant low risk contribution towards those targets.

Notes: (1) The report remains exempt. (2) Exempt information reason 3 – information relating to the financial or business affairs of any particular person (including the authority holding that information). (3) All officer recommendations contained in the exempt report were unanimously approved.

The meeting ended at 6.56 pm

Councillor David Tutt (Chair)

Body:	Cabinet
Date:	12th September 2018
Subject:	Corporate Performance Q1 2018/19
Report of:	Deputy Chief Executive Director of Regeneration and Planning
Cabinet member:	Councillor Stephen Holt, Councillor Colin Swansborough
Ward(s):	All
Purpose of the report:	To update Members on the Council's performance against Corporate Plan priority actions, performance indicators and targets over Q1 2018/19 period.
Decision type:	Non-key
Recommendation:	Cabinet is recommended to : <ul style="list-style-type: none">i) Note the achievements and progress against Corporate Plan priorities for 2018/19, as set out in Part A of this report.ii) Consider whether there are any particular aspects of Council progress or performance that it wishes to comment upon or consider further as part of its work programme in 2018/19.iii) Agree the General Fund, HRA and Collection Fund financial performance for the quarter ended June 2018 as set out in part B of this reportiv) Agree the amended capital programme as set out in Appendix 4.v) Agree the Treasury Management performance as set out in section 5 in part B of the report
Reasons for recommendations:	To enable Cabinet members to consider specific aspects of the Council's progress and performance.

Contact: Jo Harper, Head of Business Strategy and Performance
Tel 01273 085049 or email :
jo.harper@lewes-eastbourne.gov.uk

Millie McDevitt : Performance and Programmes Lead
Tel : 01273 085637 / 01323 415637 or email :
millie.mcdevitt@lewes-eastbourne.gov.uk

Pauline Adams Head of Finance
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1.0 Consultation

- 1.1 The priority themes were developed in consultation with residents via the Residents Survey and online Survey which were both conducted throughout July and August 2015 and informed the development of the corporate plan.

2.0 Financial appraisal

- 2.1 Project and performance monitoring and reporting arrangements are contained within existing estimates. Corporate performance information should also be considered alongside the Council's financial update as there is a clear link between performance and budgets/resources.
- 2.2 All the financial implications are contained within the body of the report.

3.0 Legal implications

- 3.1 Comment from the Legal Services Team is not necessary for this routine monitoring report.

4.0 Equality analysis

- 4.1 The equality implications of individual decisions relating to the projects/services covered in this report are addressed within other relevant Council reports or as part of programmed equality analysis. The equality implications of projects that form part of the Joint Transformation Programme are addressed through separate Equality and Fairness assessments.

5.0 Conclusion

- 5.1 This report provides an overview of performance against the authority's priority actions and indicators as at Quarter 1 2018/19.
- 5.2 Both the General Fund and HRA budgets are on target. Capital expenditure is in line with expectations
- 5.3 The Collection Fund forecast for Council Tax is indicating a surplus of £0.5m and a deficit for Business Rates of £1m. This will be allocated to or collected from preceptors during 2019/20.
- 5.4 Treasury Management performance is on target and all activities were within the approved Treasury and Prudential Limits, except for temporary balances exceeding limits with Lloyds Bank.

Appendices

Appendix 1 – Q1 Performance Overview

Appendix 2 – General Fund

Appendix 3 – Housing Revenue Account

Appendix 4 – Capital Programme

Background Papers:

The Background Papers used in compiling this report were as follows:

- *Corporate Plan 2016/20* <http://www.eastbourne.gov.uk/about-the-council/council-policies-plans-and-strategies/corporate-strategies/>
- *Budget monitoring working papers 2018/19*
- *Collection Fund and Business Rates Collection Fund monitoring working papers June 2018*
- *Link Asset Services Treasury Management Update 30th June 2018*
- *Link Asset Services Updated Interest Rate Forecast 15th August 2018*

To inspect or obtain copies of background papers please refer to the contact officer listed above.

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Part A

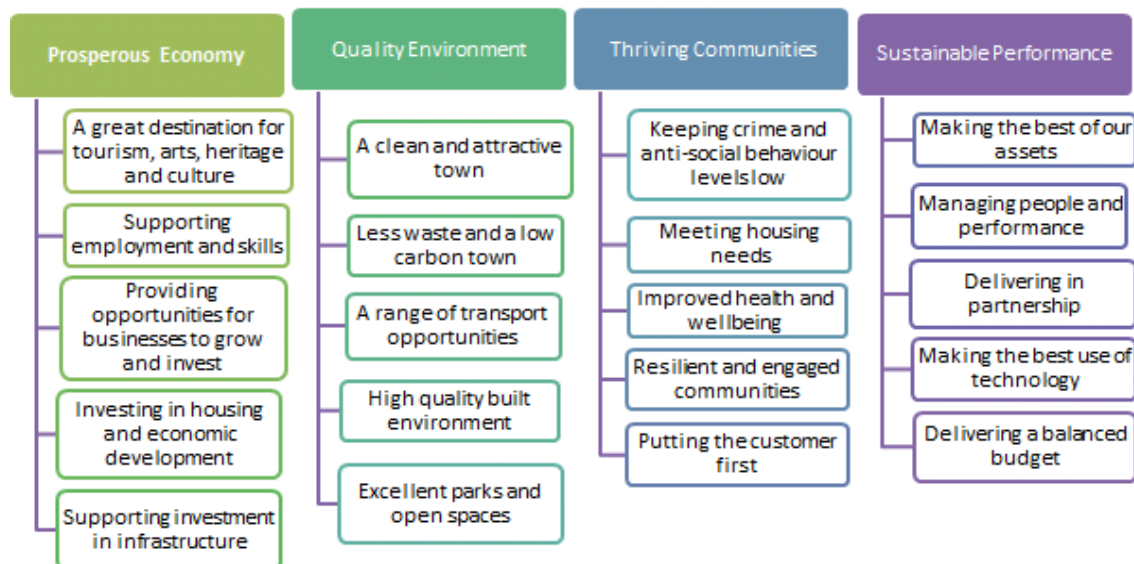
Corporate Performance Q1 2018/19

1.0 Introduction

- 1.1 The performance of the Council is of interest to the whole community. People expect high quality and good value for money services. Performance monitoring, and a strong performance culture helps us to ensure we continue to deliver excellent services and projects to our communities in line with planned targets.
- 1.2 This report sets out the Council's performance against its targets and projects for the first quarter of 2018/19 (April to June 2018) and also its position at year end, against the targets set for the full year 2018/19.
- 1.3 The Council has an annual cycle for the preparation, delivery and monitoring of its corporate and service plans. This cycle enables us regularly to review the Council's work, and the targets it sets for performance, to ensure these continue to reflect customer needs and Council aspirations.

2.0 Themes and Priority Visions

- 2.1 The Corporate Plan was developed with four themes to focus delivery of improvement activity for the borough. Each of these themes had its own priority vision for how the authority and its stakeholders wanted Eastbourne to develop. Performance is measured against these themes and objectives.







3.0 2018/19 Q1 Performance Overview

- 3.1 Appendix 1 provides detailed information on progress and performance for Members' consideration, clearly setting out where performance and projects are 'on track/on target' and where there are areas of under-performance/concern. Where performance or projects have not achieved target, an explanation is

provided, together with a summary of the management action that has been taken to address this. The Appendix is structured around the key Theme areas.

- 3.2 The Council uses a Project and Performance Management System (Pentana - formerly known as Covalent) to record, monitor and report progress and performance. The system uses the following symbols to indicate the current status of projects and performance targets:

	<ul style="list-style-type: none"> • Performance that is at or above target • Project is on track
	<ul style="list-style-type: none"> • Performance that is slightly below target but is within an agreed (usually +/- 5%) tolerance • Projects where there are issues causing significant delay, changes to planned activities, scale, cost pressures or risks
	<ul style="list-style-type: none"> • Performance that is below target • Projects that are not expected to be completed in time or within requirements
	Project has completed, been discontinued or is on hold

4.0 **Annual Summary of Scrutiny 2017/18**

2017/18 was once again a productive year for the Eastbourne Scrutiny Committee. The Council's performance was reviewed on a quarterly basis ahead of Cabinet, and this has been helpful in providing members with early information about any performance issues/concerns, as well as assuring members that such issues are being addressed by robust management actions. Performance and budget monitoring remains an integral part of the work of the Scrutiny Committee, and along with a thorough assessment of the Council's performance every quarter, the Scrutiny Committee has also given consideration to various other issues as part of its overview and scrutiny function. These have included:

- Scrutiny of the methodology and outcome of a Maternity Survey which had been sent to all mothers who registered births across East Sussex in 2016
- Scrutiny of the Annual Eastbourne Borough Community Safety Partnership Report
- Scrutiny of the Council's HRA Revenue Budget, Rent Setting and HRA Capital Programme
- Scrutiny of the Council's General Revenue Budget and Capital Programme
- Scrutiny of the Annual Equalities Report and Action Plan
- Scrutiny of the Community Grants Programme – Small Grants
- Participation in a finance seminar which explained business rate retention systems.

The Scrutiny Committee continued to consider significant issues within the community and engaged external witnesses. The Committee were pleased to welcome the following representatives to their meetings:

- Honorary Freeman Liz Walke, the Council's Hospital Champion

- Mr Jon Wheeler, Team Manager of Strategic Economic Infrastructure, East Sussex County Council.

During 2017/2018, the following Task Group was established to scrutinise particular aspects of the Council's work:

- Establishment of a scrutiny review task group to understand the planning policy considerations of the Sovereign Centre site and consider the preferred options for the site. This review is currently underway and will report back to the Committee in February 2019.

Members also received the Final Report of the A27 Task Group to note its dissolution.

5.0 Summary of Progress and Performance – Q1 2018/19

5.1 Prosperous Economy

Achievements

- The town centre vacancy rate performed well against the quarterly target with an annual average rate of 5.51%. This compared very favourably against the national rate of 9.2%.
- There was an increase in the numbers of bandstand patrons due to the hard work of the team and the growth in the membership scheme together with sustained good weather during Q1.
- The extension to the Arndale Centre (named The Beacon) has continued to progress well the front two units handed over to Next and H&M as scheduled. Fit outs are underway due for opening in September 2018.
- Wish Tower Restaurant planning application has been submitted and the site set up arrangements established. Demolition of Western View has taken place.

Issues / missed targets

- Devonshire Park is rated amber due to the scale and complexity of the programme which gives rise to issues during the delivery of the project.

5.2 Quality Environment

Achievements

- The percentage of major planning application processed within 13 weeks was above target with all applications processed within 13 weeks in Q1.
- Eastbourne Parks: Designs and procurement of the interpretation board have been approved and boards are in production to be installed by the end of Q2.

Issues

- Minor planning applications and other planning applications narrowly missed their targets and caseworkers have been advised to pay particular attention to this cohort of applications going forward. Through regular case conferencing and Extensions of Time agreements then the PIs should be

back on track in the coming months.

5.3 Thriving Communities

Achievements

- Satisfaction with housing services is 86% against a target of 75% for Q1.
- Rent arrears are 2.68% against a target of 3% for Q1.
- There were 592 new sign ups to the Council's social media channels against a target of 150 for Q1.
- Eastbourne is ranked 2nd lowest for crimes per 1000 population this quarter.

Current issues

- The average days to process new claims and average days to process changes exceeded target this quarter. The activity involved in the transition of the benefits service to the new ways of working which was completed in early June, coupled with several new starters led to a dip in performance in Q1. Performance is expected to improve in the next quarter.
- There are 153 households living in emergency accommodation against a target of 80. Resources from across the organisation have been re-prioritised to a new Homelessness Pressures Project which has been set up to help address this issue.
- Call rates (answering times and abandoned calls) has dropped in Q1. New staff and implementing new ways of working together with the transition of Revenues and Benefits which produced an additional 7000 calls have contributed to the low performance this quarter. Queue busting continues to assist with the answering times and a recruitment drive has been completed with 8 preferred candidates being offered roles.
- The new project to Co-Locate OTs has commenced with recruitment in September 2018. Performance of DFGs is expected to improve significantly once the OT's are in place.

5.4 Sustainable Performance

Achievements

- Sickness absence has improved this quarter with the average working days 1.62 days against a target of 2.25 days.

Current Issues

- Council tax collected and business rates collected performance was done this quarter due to the transition of the Revenues and Benefits team. Performance is expected to return to projected levels next quarter.

6.0 Community Ward Projects - Devolved Budget

- 6.1 The last section of Appendix 1 details the current Devolved Budget spend by ward and the projects that have been supported through this scheme. Each ward has a total of £10,000 available to spend each year on schemes

requested by the local community.

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Appendix 1

Eastbourne Borough Council Corporate Performance Report Q1 2018-19

1. Prosperous Economy

- 1.1 Prosperous Economy Key Performance Indicators
- 1.2 Prosperous Economy Projects & Programmes

2. Quality Environment

- 2.1 Quality Environment Key Performance Indicators
- 2.2 Quality Environment Projects & Programmes









3. Thriving Communities

- 3.1 Thriving Communities Key Performance Indicators
- 3.2 Thriving Communities Projects & Programmes

4. Sustainable Performance

- 4.1 Sustainable Performance Key Performance Indicators
- 4.2 Sustainable Performance Projects & Programmes


Community Projects – Devolved Ward Budgets Q1

Key			
	Performance that is at or above target Project is on track		Performance that is below target Projects that are not expected to be completed in time or within requirements
	Project has been completed, been discontinued or is on hold		Performance that is slightly below target but is within an acceptable tolerance Projects : where there are issues causing significant delay, changes to planned activities, scale, cost pressures or risks
	Direction of travel on performance indicator : improving performance		Direction of travel on performance indicator : declining performance
	Direction of travel on performance indicator : no change		Data with no performance target

1. Prosperous Economy


1.1 Prosperous Economy Key Performance Indicators

Investing in housing and economic development


KPI Description	Annual Target 2018/19	Q1 2018/19			Latest Note
		Q1 target	Value	Status	
Increase the number of affordable homes delivered (gross)	30	0	0		<p>There were no homes delivered in Quarter One as expected. The target for this PI has been profiled through the year. All milestones have been met so far.</p> <p>The current affordable housing pipeline which is expected to be started in 2018/19 consists of the following sites: 12 homes at Northbourne Road 9 homes at 183 Langney Road 7 homes at Fort Lane</p> <p>Northbourne Road is under construction and the other sites are being prepared for commencement.</p> <p>The garage site redevelopment programme has started with an aim of constructing 29 affordable homes. 13 homes received planning permission recently with others due before planning committee shortly.</p>

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Providing opportunities for businesses to grow and invest





KPI Description	Annual Target 2018/19	Q1 2018/19			Latest Note
		Q1 target	Value	Status	
Town centre vacant retail business space	7.1%	7.1%	5.51%		The first quarter's vacancy rate improved slightly from 5.67% to 5.51% whilst as at March 2018, the national rate reported by Springboard increased from 8.9% to 9.2%.


A great destination for tourism, arts, heritage and culture

KPI Description	Annual Target 2018/19	Q1 2018/19			Latest Note
		Q1 target	Value	Status	
Increase numbers of bandstand patrons	38,000	8,000	18,446		Attendance at the Bandstand benefitted from the sustained good weather during Quarter One. Performance had increased by 15% prior to this which is attributable to the hard work of the team and the growth of the membership scheme.


1.2 Prosperous Economy Projects & Programmes

Supporting investment in infrastructure




Project / Initiative	Description	Target completion	Status	Update
Town Centre Public Realm Improvements	Significant improvements to the pedestrian environment in Terminus Road and Cornfield Road to be delivered alongside the extension to the Arndale. Joint Partnership Project with ESCC.	Q4 2019		We recognise the nature and scale of this work is having an impact on the town but the project is progressing well. ESCC/Mildren encountered problems with underground pipes and cables throughout Terminus Road which have contributed to a 9 week delay to scheduled works. The condition and location of service pipes, including an unexpected high voltage cable, has forced them to reconsider the design of the drainage and finished road level. The contractor has carried out extensive trial holes and surveys along Terminus Road to mitigate for any further delays. Work is being undertaken in Gildredge Road to mitigate delay and regular meetings are taking place with Kier to ensure work with the Beacon is aligned. ESCC have requested clear access from Kier to complete footway outside Next and H&M units on or before 28th September.
Extension to Arndale Shopping Centre (The Beacon)	Led and financed by Legal and General. An £85m scheme to provide 22 new retail units, 7 restaurants and 9 screen cinema.	Q3 2018		The front two units were handed over to Next and H&M as scheduled and are being fitted out for opening in September.
Sovereign Centre Review	A new leisure centre	Q4 2020		<p>On 11th July 2018, Cabinet agreed to construct a new swimming and leisure centre to replace the current Sovereign Centre. The centre will include a 25m pool, training pool, diving pit fun pool, gym, ten pin bowling, trampoline, climb and a range of studio/party rooms. The scheme budget is £29.1m. The scheme will be delivered by Clear Sustainable Futures and is planned to open January 2021.</p> <p>The revised Business Case showed this scheme would have a revenue cost of £164k pa compared to the current cost of £340k pa.</p> <p>The arrangements for the operation of the existing centre from 1st April 2019 and the long term management of the new centre are the subject of a future report by the Director for Tourism & Enterprise.</p>
Delivery of Community Centre to serve the Sovereign Harbour Neighbourhood	EBC working with Sovereign Harbour Community Association and Wave Leisure to deliver a £1.6m community centre	Q1 2018		<p>Construction of the building is complete. The first event took place on 14th July and the SHRA AGM was due to take place in the building on 26th July but was postponed.</p> <p>The Deed of variation has been agreed in Q2 and is awaiting formal sign off by formal parties.</p>


Project / Initiative	Description	Target completion	Status	Update
Bedfordwell Road - EBC New Build Housing	One project within the Housing and Economic Development Programme to deliver refurbished and redeveloped housing within the Borough.	Q1 2025		First phase remediation works at Bedfordwell Road are complete. Cabinet took a decision in June to provide capital in order to ensure that the Pump House is wind and water tight and the project is now progressing.

Providing opportunities for businesses to grow and invest

Project / Initiative	Description	Target completion	Status	Update
Sovereign Harbour Innovation Park (SHIP)	New contemporary business premises at Sovereign Harbour Innovation Park	Q4 2022		Occupation of Pacific House remains at 80%. Discussions are ongoing with two new potential occupiers.
Hampden Retail Park	The acquisition and development of Hampden Retail Park as part of the Property Acquisition and Investment Strategy (PAIS).	Q2 2019		A planning application for this site was made in April and a decision made in July. Tier 1 contractor awaiting final confirmation from the Joint Venture Steering Board, with site construction scheduled to start January 2019. <i>Tapi, Costa</i> and <i>Office Outlet</i> will all be opening stores on the retail park.

A great destination for tourism, arts, heritage and culture






Project / Initiative	Description	Target completion	Status	Update
Refurbish the Redoubt Fortress	Restoration of the fort - Create a new entrance, lift access, opening of remaining casements, environmental improvements.	Q1 2020		During the last quarter considerable progress has been made with Heritage, Tourism and Property and Facilities Shared Service teams working together on the plans to remove the dangerous and condemned Colonnade, moat capping and other intrusive structures to begin the meaningful restoration of the Redoubt. Plans are progressing well and discussions with contractors and Historic England are helping to formulate an achievable and strategic plan. At present the building works are likely to begin in 2019. Running alongside the restoration of the building, plans are being developed for the sustainable future use of the building as a vibrant multi-functional addition to the Eastbourne Seafront.
Wish Tower Restaurant	Scheme to deliver a flagship restaurant	Q1 2020		Planning application submitted. Western View closed and site set up arrangements established; demolition to went ahead as scheduled w/c 16/7/18. Lease provisionally agreed and contracts in development. UKPN power upgrade ordered.
New Museum	A purpose built museum on the site of the Pavilion,	Q1 2020		The Heritage Team have been given the go-ahead to develop 'The Story of

Project / Initiative	Description	Target completion	Status	Update
	which will house the story of Eastbourne, with a cafe, shop and education facilities.			Eastbourne' a new exhibition and heritage hub in a shop unit within the EBC owned Victoria Mansions. This will, briefly, tell the real story of Eastbourne and work as a prototype for a future more extensive and permanent facility. The Story of Eastbourne will open to the public in February 2019.
Devonshire Park Redevelopment	Significant investment to establish Devonshire Park as a premier conference and cultural destination to include: New welcome building: Restoration of Congress, Winter Garden and Devonshire Park Theatres: Improving Accessibility: Improving tennis facilities: New Conference/exhibition Space & Cafe: Public realm improvements	Q3 2020		<p>Welcome Building : Core upper slabs installation ongoing. Vault area reinforced structure ongoing. Conference Room 1 podium deck concrete poured and watertight; internal work ongoing including ceiling, services and internal waterproofing. Pumping chamber slabs nearing completion. Room 2 trusses installation commencing w/c 4/6/18; 4 in place; 3 more due soon. External panel and concrete cladding commenced w/c 4/6/18. Curtain walling underway.</p> <p>Congress : M&E installation progressing well. Decoration and finishing BOH ongoing. Plant room steel platform installation complete. Seating plan layout agreed. Counterweight system complete. Door refurbishment underway. Lighting bridge and balcony lighting underway.</p> <p>Racquet Court : Roof work shut down for tennis; recommenced 9/7/18; completion due mid-July. Storage options in development; to be included in Winter Garden scope.</p> <p>Winter Garden : Lift pit commenced. Power diversions underway. Final design drawings due end July.</p> <p>Tennis : Commence 2 new practice courts in September 2018 (starting with demolition of Halls).</p> <p>Misc : Parking; formal consultation complete; zone to be refined/reduced. Remobilisation planning ongoing. Kitchen layout design complete; design coordination with Winter Garden, services, installation methodology and external finish currently in development. Wayfinding and signage proposals in development; seeking Heritage views. Highways works established; 278 agreement agreed. Installation coordination in development.</p> <p>All deadlines set out above have been reached.</p>


2. Quality Environment

2.1 Quality Environment Key Performance Indicators

High Quality Built Environment

KPI Description	Annual Target 2018/19	Q1 2018/19			Latest Note
		Q1 target	Value	Status	
Increase the percentage of Major Planning Applications processed within 13 weeks	65%	65%	100%		End of Quarter One performance is above PI level with three out of three Major applications processed within 13 weeks.
Increase the percentage of minor planning applications processed within 8 weeks	75%	75%	73%		Performance in Quarter One dipped slightly below PI with 47 out of 64 applications processed within 8 weeks. Caseworkers have been advised to pay particular attention to this cohort of applications going forward and through regular case conferencing and Extensions of Time agreements then the PI should be back on track in the coming months.
Increase the percentage of other planning applications processed within 8 weeks	75%	75%	73%		End of Quarter performance remains slightly below PI with 52 out of 71 applications processed within 8 weeks, but the close attention to processing times through case conferences will reduce the number of cases going out of time.
Percentage of all planning appeals allowed	10%	10%	0%		
Percentage of major planning applications allowed on appeal (as a percentage of all MAJOR applications made)	10%	10%	0%		

A clean and attractive town


KPI Description	Annual Target 2018/19	Q1 2018/19			Latest Note
		Q1 target	Value	Status	
Decrease the number of reported fly-tipping incidents	600	150	102		

Less waste and low carbon town


KPI Description	Annual Target 2018/19	Q1 2018/19			Latest Note
		Q1 target	Value	Status	
Increase the percentage of household waste sent for reuse, recycling and composting	36.00%	36.00%			ESCC have not provided the data despite repeated attempts.

2.2 Quality Environment Projects and Programmes




High Quality Built Environment

Title	Description	Target Completion	Status	Update
Conservation area appraisals	<p>This relates to the Seafront & Town Centre Conservation area.</p> <p>Project to appraise Eastbourne's conservation areas. Every 5-10 years a conservation area appraisal is required to audit the heritage value of the conservation area. This audit will identify areas of the Conservation Area that have retained heritage value and areas that are showing signals of decline, along with an assessment of whether the boundary/extent of the conservation area should be retained/extended/reduced.</p>	Q3 2019		Seafront and Town Centre Conservation Area: Following the completion of the analysis of the Conservation Area there is a recommendation that the Council explore the potential of extending the boundary of the area. This potential is being considered by officers and following legal advice there are further steps required in terms of informing property/home owners in the t area of the potential changes. This needs to be concluded prior to the formal extension of the area being ratified.

Excellent parks and open spaces

Project / Initiative	Description	Target completion	Status	Update
Eastbourne Park Initiatives	Delivery of priority initiatives identified in the Eastbourne Park Supplementary Planning Document including conservation and enhancement of the existing environmental, ecological and archaeological characteristics of Eastbourne Park for future generations. Sensitive management of the area to provide appropriate leisure and recreational uses.	Q1 2020		The designs and procurement of the interpretation board have been approved, and the signs are under production. Installation is expected towards the end of Quarter Two. Gates have also been procured to improve accessibility once the signs are in situ.


Less waste and a low carbon town

Project / Initiative	Description	Target completion	Status	Update
Clear Futures: Joint Venture for Energy and Sustainability	A joint venture between Eastbourne and Lewes Council and a private sector organisation to deliver local energy and sustainability ambitions for the next 20-30 years. The Joint Venture will follow a programme of work.	Q1 2037		Steering Board meeting held on 19th June. New Project Requests are due for Hampden Retail Park on 9th July and for Eastbourne and Lewes housing infills on 17th July,
Single use plastic reduction in council offices (SUP)	Project aiming to reduce the amount of single use plastic items used in Lewes and Eastbourne Council offices.	Q4 2018		SUPs around the offices have been replaced by reusable alternatives and a survey of staff use of SUPs has been completed. An internal promotional campaign is now planned after which the survey will be redone to understand the impact of the project.
Waste mobilisation programme - overarching	Programme to move the EBC waste service to an in-house one, and establish a Local Authority Controlled Company (LACC) to manage waste services in Eastbourne.	Q1 2021		<p>The new charged-for Garden Waste collection service in Eastbourne was very successfully launched during Quarter One with over 11,000 households signing up for the service.</p> <p>A new Local Authority Controlled Company will deliver waste, recycling and street cleansing services in Eastbourne at the exit of Kier Services in June 2019, and the process of incorporation of the company has begun, with Directors proposed and lawyers appointed.</p> <p>Fleet and IT procurement was approved at Cabinet in May 2018 and is now underway, with a preferred option for an IT system identified and negotiations continuing to secure the depot at Courtlands Road.</p>

3 Thriving Communities


3.1 Thriving Communities Key Performance Indicators






Improved Health and wellbeing





KPI Description	Annual Target 2018/19	Q1 2018/19			Latest Note
		Q1 target	Value	Status	
Time taken from receipt of fully completed application to the grant being approved (DFGs)	28 days	28 days	38		<p>As Members requested information on the previous PI which recorded the time taken to complete adaptations for disabled people (DFG) which had a target of 100 days this is detailed below:</p> <p>The performance for Q1 was 122 days. Performance is expected to improve significantly when the Occupational Therapists (OT's) co-locate with us as EBC will be giving them direction and will be able to set a start time for the process. Senior Practitioners are expected to be in post by the end of October and OT's by January 2019.</p>

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Meeting Housing Needs

KPI Description	Annual Target 2018/19	Q1 2018/19			Latest Note
		Q1 target	Value	Status	
Number of Licensed HMO's Inspected per Quarter	50	12.5	46		<p>Licensed HMO's are required by legislation to be inspected once every 5 years and are generally inspected on receipt of the licence application.</p> <p>In Q1, 12 inspections were done on HMOs that were due for renewal, 34 inspections were also carried out for pre-licensing on the new 2 storey HMOs that will need to be licensed from 1st October 2018.</p> <p>New HMO regulations state the new definition of an HMO for licensing purposes will be any property occupied by five or more people, forming two or more separate households. This is in contrast to the existing HMO definition which is a property occupied by 5 or more people, forming two or more separate households and comprises three or more storeys.</p>

KPI Description	Annual Target 2018/19	Q1 2018/19			Latest Note
		Q1 target	Value	Status	
Number of households living in emergency (nightly paid) accommodation	80	80	153		<p>There were 153 households living in emergency accommodation in June. In April there were 108 households and May 117. In July and August we moved 32 households out of temporary accommodation.</p> <p>There continues to be a steady rise in the number of clients going into Temporary Accommodation (TA) across the country.</p> <p>Performance Improvement Plan :</p> <p>A dedicated team comprised of staff from across the organisation has been put together to implement plans to address this and assist vulnerable households.</p> <p>A new Homelessness Pressures Project is underway. The key actions of this project to date are : A triage team has been set up which went live on 6th August. Eastbourne Housing Investment Company (EHIC) is acquiring 50 properties to be used for emergency accommodation. The Landlord incentive offer is being finalised and agency staff are being recruited to support with the backlog of cases.</p>
Satisfaction with housing services	75%	75%	86%		99 tenants responded to this question. From these 44 were very satisfied and 41 fairly satisfied.
Rent arrears of current tenants (as a percentage of all rent)	3%	3%	2.68%		Rent arrears are within target but are still increasing. The level of arrears for those accounts in receipt of Universal Credit, or expecting to receive Universal Credit, is £133,913.50, which makes up 34.97% of the current tenant arrears.
Average void relet time key to key	24.0	24.0	31.1		The average re-let time for June was 31.1 days. This exceeds the voids target of 24 days. During June 18 properties were re-let, 2 of which were major works due to either extensive repairs or adaptation installations. The resulting average re let for minor voids was 23.9 days, which is within target. This target is closely monitored and the Neighbourhood Housing team continue to let properties promptly upon completion of the void works.
Number of households who are at risk of homelessness within the next 56 days and "prevention duty" has been accepted to prevent this	n/a	n/a Figures to be provided at meeting			<p>This is a new PI following the introduction of the Homelessness Reduction Act (HRA). What this refers to is that we have accepted duty under HRA to work with clients who we believe to be eligible and at risk of homelessness within 56 days. The prevention duty lasts for 56 days and is requires the LA to support the client to prevent themselves from becoming homeless. It involves a full assessment of needs, issuing a personal housing plan outlining actions for the client to take and actions for the authority (i.e resolving issues with landlord or finding alternative PRS before eviction date), which should be reviewed and updated as needed. Prevention options can include home visits, mediation, budgeting and debt management advice, referrals to specialist agencies, rent deposit offers. If homelessness is not prevented we would go onto the RELIEF duty.</p> <p>Awaiting data from Locata – deadline for completion is the end of August therefore data will be</p>

KPI Description	Annual Target 2018/19	Q1 2018/19			Latest Note
		Q1 target	Value	Status	
					available for the Q1 meeting. Target has not been set as this this is a new year and data from this year will be used to benchmark performance for next year.
Number of households who are already homeless where "relief duty" has been accepted to relieve their homelessness	n/a	n/a Figures to be provided at meeting			<p>This is a new PI following the introduction of the Homelessness Reduction Act (HRA). What this refers to is that the client is eligible to assistance and is already homeless. The relief duty requires us to support the client to relieve their homelessness. Again lasts for 56 days. It also includes full assessment and personal housing plan if these have not already been completed (some clients skip the prevention stage if they approach us on the day they are homeless). Option within relief can include budgeting and debt management advice to support with sustainability of future tenancies, referrals to specialist agencies, rent deposit offers. Some, but not all clients will be offered temporary accommodation during this duty (those who are believed to be eligible, homeless and in priority need). If we cannot relieve homelessness we would need to make a decision on whether or not we owe a full homeless duty</p> <p>Awaiting data from Locata – deadline for completion is the end of August therefore data will be available for the Q1 meeting. Target has not been set as this this is a new year and data from this year will be used to benchmark performance for next year.</p>
Number of households where a "full homelessness duty" has been accepted as unable to prevent or relieve homelessness	n/a	n/a Figures to be provided at meeting			<p>This is a new PI following the introduction of the Homelessness Reduction Act (HRA). What this refers to is that we have been unable to relieve or prevent homelessness, and assessed the client as being owed a full duty under the housing act. Clients who are eligible, homeless, in priority need, not intentionally homeless and have a local connection will be accepted. A s.184 letter will be issued confirming this decision and client can remain in temporary accommodation until a suitable property is offered. This could be either social housing or a 12-month tenancy in the private rented sector.</p> <p>Awaiting data from Locata – deadline for completion is the end of August therefore data will be available for the Q1 meeting. Target has not been set as this this is a new year and data from this year will be used to benchmark performance for next year.</p>
Proportion of homeless households where decision has been made within 10 working days	n/a	n/a Figures to be provided at meeting			Awaiting data from Locata – deadline for completion is the end of August therefore data will be available for the Q1 meeting. Target has not been set as this this is a new year and data from this year will be used to benchmark performance for next year.
Number of households where homelessness has been successfully prevented	n/a	n/a Figures to be provided at meeting			Awaiting data from Locata – deadline for completion is the end of August therefore data will be available for the Q1 meeting. Target has not been set as this this is a new year and data from this year will be used to benchmark performance for next year.

Putting the Customer First

KPI Description	Annual Target 2018/19	Q1 2018/19			Latest Note
		Q1 target	Value	Status	
Revs and Bens: Average days to process new claims	23	23	26		The average days to process new claims for Quarter One was 26 days against a target of 23 days. Performance Improvement Plan The activity involved in the transition of the benefits service to the new ways of working, which was successfully completed on 6 June, coupled with several new starters led to a dip in performance during May and June. We are aiming to meet the target from August onwards.
Revs and Bens: Average days to process changes	8	8	11		The average days to process changes for Quarter One was 11 days against a target of 8 days. Performance Improvement Plan See Performance Improvement Plan above.
Number of new sign-ups to the Councils' social media channels	600	150	592		Campaigns included in Q1: Report It app, tenancy fraud reporting, recycling promotion, cliff top safety, Eastbourne Local Lottery, ranger events, Neighbourhood First promotion, Self Serve.
Increase the percentage of calls to the contact centre answered within 60 seconds - Ebn	80%	80%	27.69%		The speed of answer has increased during Quarter One due to the implementation of revenues and benefits as a new service for Customer Advisors with an additional 7,000+ calls, and the ongoing induction into the new ways of working. In the first 6 weeks of Q2, the percentage of calls answered within the target time rose to 34.4%. The number of calls offered in the first six weeks alone in Q2 was 34236 compared with 69814 in Q1. Performance Improvement Plan A significant amount of time has been spent training the team to handle these new calls, and queue busting has been implemented to provide customers with alternatives to waiting on the line including going online, using automated services or calling back at less busy times. A recruitment drive was launched in May with eight candidates being offered roles, all of whom are anticipated to be in place and trained by the middle of Quarter Two.
Reduce the numbers of abandoned calls to the contact centre - Ebn	5%	5%	31.16%		Higher than normal call volumes resulted in a spike in abandoned call at the start of Quarter One, but the number of abandoned calls has decreased across the quarter.


KPI Description	Annual Target 2018/19	Q1 2018/19			Latest Note
		Q1 target	Value	Status	
					Performance Improvement Plan See Performance Improvement plan above. In the first 6 weeks of Q2, this improved as well with the number of calls abandoned falling to 21.4%.
Number of people registering for our email service (GovDelivery)	4,000	1,000	5,310	✓	Subscriptions to EBC's GovDelivery email service during Quarter One are not representative of a normal Quarter due to the GDPR legislation coming into effect. This meant that subscribers had to re-register to remain on the distribution list, which led to a spike in subscriptions during Quarter One. Within six weeks of GDPR almost one third of original users had re-subscribed.

Keeping Crime and anti-social behaviour low


KPI Description	Annual Target 2018/19	Q1 2018/19			Latest Note
		Q1 target	Value	Status	
Improve our ranking compared to similar authorities in relation to all crime - Eastbourne	5	5	2	✓	Eastbourne is ranked 2nd lowest for crimes per 1000 population in its MSG this quarter. This reflects a downward trend in crime seen in more recent data. The Community Safety Partnership has had a focus on tackling anti-social behaviour in Roselands and Bridgemere this quarter. There has also been a focus on rogue trading and cold calling with a multi-agency operation being held in the Princes Road area. Operation Mascot is also being re-launched in the summer to help tackle anti-social behaviour related to the street community.

3.2 Thriving Communities Projects and Programmes


Improved health & wellbeing

Project / Initiative	Description	Target completion	Status	Update
Occupational Therapists (OTs) with District/Borough DFG teams	To integrate OT's into the District and Borough Councils, to work within that locality broadly on the preventive agenda within the community, but specifically within a housing context	Q4 2019		<p>The aim of this project is to provide a less bureaucratic and a more efficient offer to the local population in relation to DFG's, minor adaptations; provision of equipment and Telecare. It will also provide a better focus on the prevention agenda that cuts across housing, social care and inclusion and community healthcare.</p> <p>Better Care Fund for DFG's due to district and boroughs have been transferred and Eastbourne received £1,433,587. The cost of the seconded OT's will be funded by the district and boroughs from their allocations and the task and finish group are presently analysing past DFG activity to identify the resource required for each area.</p> <p>The posts will be recruited and employed via the County Council in partnership with the Districts and Boroughs, then seconded into the Districts and Boroughs for the purposes of day to day working and line management. Adult Social Care will retain responsibility for professional/clinical induction and supervision.</p> <p>The roles are currently out to advert and expected recruitment date is September 2018. Senior Practitioners are expected to be in post by the end of October and OT's by January 2019.</p>

Meeting housing need

Project / Initiative	Description	Target completion	Status	Update
Housing & Economic Development Programme	Deliver an ambitious programme of housing development and refurbishment that provides homes and makes a positive contribution to Eastbourne's economic future	Q4 2020		<p>First phase remediation works at Bedfordwell Road are complete. Cabinet took a decision in June to provide capital in order to ensure the Pump House is wind & water tight and the project is now progressing.</p> <p>Northbourne Road development of 12 new homes has progressed and demolition has now started on site. Westridge are the main contractor on site.</p> <p>3 Eastbourne Garage sites gained planning permission in June providing 13 new homes for the Town. 183a-c Langney Road scheme is now being progressed on the existing planning consent to provide 9 affordable homes. Clear Sustainable Futures are engaged in both schemes and will be supporting the procurement of contractors to build the homes.</p>



Resilient & engaged communities

Project / Initiative	Description	Target completion	Status	Update
Welfare Reform	To support those vulnerable residents affected by the government's welfare reform programme.	Q4 2020		<p>Job Centre Plus presentation for staff, RSLs and Voluntary Sector on Universal Credit held on 24th and 25th July.</p> <p>Eastbourne CABs delivering Assisted Digital Support and Personal Budgeting Support on Councils' behalf.</p>

4. Sustainable Performance


4.1 Sustainable Performance Key Performance Indicators

Delivering a balanced budget

KPI Description	Annual Target 2018/19	Q1 2018/19			Latest Note
		Q1 target	Value	Status	
Percentage of Council Tax collected during the year - Eastbourne	97.06%	29.19%	28.75%		The collection rate for June is down on the profile by 0.44%. On 6th June 2018, the revenues service transitioned to the new ways of working in JTP. As we are now establishing the new ways of working, collection has been affected but it is anticipated that as the structure beds in, collection performance will return to projected levels.
Percentage of Business Rates collected during the year - Eastbourne	98.50%	29.90%	29.53%		The collection rate for June is down on the profile by 0.37%. On 6th June 2018, the revenues service transitioned to the new ways of working in JTP. As we are now establishing the new ways of working, collection has been affected but it is anticipated that as the structure beds in, collection performance will return to projected levels.

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Managing our people & performance

KPI Description	Annual Target 2018/19	Q1 2018/19			Latest Note
		Q1 target	Value	Status	
Average working days due to sickness per FTE equivalent staff	8.0	2	1.62		As a result of feedback from Scrutiny Committee the annual target has been reduced from 9 days to 8 days. Becky Cooke is attending Scrutiny on 3 September to provide some more detailed information on the 2017/18 absence figures. This is the first quarter of reporting average days lost due to sickness for our entire staff group, altogether. 1.62 is a pleasing outcome for Quarter One and represents a decrease from the same period last year which was 2.16. A few long term cases have been resolved recently which has helped with the figure, although there 5 employees were off for the entire quarter all of whom are being supported by their manager with support from HR and progressing through the Attendance Management process. The areas which have the highest overall percentage absence rates are within the service delivery areas and whilst in some respects this is understandable and predictable (e.g. staff who come into

KPI Description	Annual Target 2018/19	Q1 2018/19			Latest Note
		Q1 target	Value	Status	
					regular contact with the public pick up more short term illnesses), the HR team will be paying particular attention to supporting managers in these specific areas to deal with the absence levels.

4.2 Sustainable Performance Projects and Programmes

Delivering in partnership

Project / Initiative	Description	Target completion	Status	Update
Joint Transformation Programme (JTP)	A major programme to integrate the Eastbourne Borough Council and Lewes District Council workforces, and transform the service delivery model for both organisations. Deliver £2.7m savings while protecting services	Q4 2020		<p>The Programme delivered a number of significant actions/progress towards actions within the Quarter, including:</p> <ul style="list-style-type: none"> New systems were launched : Civica Financials which enable the councils to make the best use of modern technology to deliver services efficiently and in ways our customers want. Further services continue to transition to new systems and ways of working - primarily, the Revenues and Benefits teams - enhancing and modernising the way in which we provide services to and interact with residents and businesses. The ambition to encourage more customers who are able to communicate and interact with us online continues to be realised (in accordance with the aspirations set out in the Channel Shift Strategy). Customers completed 20% of their transactions online in May 2018 compared with 6.3% a year earlier. The teams working on delivering the aims of the Joint Transformation Programme continue to listen and respond to feedback - mainly in relation to the joint website and the availability of staff on the phones. Planning for the next stage in the transformation journey : JTP Phase 3 has commenced and further details of the planned change and savings will be communicated to Members over the coming months. <p>The JTP tackles the same challenges and risks that all change management programmes of this scale and ambition face eg issues relating to technologies, personnel and the relationships with third party suppliers are known and are being managed appropriately. Delivery of the transformation is being managed within the £6.8m budget and the £2.8m of savings for JTP Phases 1 and 2 have been achieved.</p>

Community Projects - Devolved Ward Budgets Q1 2018/19

Ward	Projects	Description	Project Spend to Date
Devonshire	Splash point Jazz Festival	To help support Eastbourne's first Jazz Festival. Secure additional promotional materials to help launch the event so that it can be self-sustaining in the future.	£2,000.00
	Parade Bowls Club	To replace the kitchen floor at the Bowls clubhouse.	£500.00
Total			£2,500.00
Hampden Park		Total	£0
Langney	Langney Shopping Centre Defibrillator	To provide the second instalment for funding for a defibrillator at Langney Shopping Centre.	£256.00
	MakeLunch	To provide hot and nutritious meal for those in receipt of free school meals during term time. The service will be provided on certain days throughout the summer holidays from St Barnabas Church.	£300.00
	Compass Community Arts	Phase two of contributions to the Compass Arts Project providing frames for completed art work.	£180.00
Total			£556.00
Meads	Wish Tower Planting	To convert the Moat of the Wish Tower into a memorial Peace Gardens.	£2,500.00
	Eastbourne Volunteers	To increase the spaces and facilities for the users of the service.	£1,504.93
	Coffee Pot	To provide mobile shelving, games and toys and promotion and branding to increase the success of the weekly event.	£1,050.00
Total			£5,054.93
Old Town			£0
Ratton	Lakeside Festival	To provide funding for staging to allow local groups to perform at the Lakeside Festival.	£2,000.00
Total			£2,000.00
St Anthony's		Total	£0
Sovereign	Sovereign Community Centre	To assist with the funding of the fixtures and fittings for the new community centre at the Sovereign Harbour.	£8,000.00
Total			£8,000.00
Upperton		Total	£0
Total Spend of All Wards for Q1			£18,110.93

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Part B

Financial Performance Q1 2018/19

1.0 General Fund

1.1 General Fund performance of the quarter is shown in the table below:

Department	Full Year Budget	Profiled Budget	Actual to 30 th June 2018	Variance to date
	£'000	£'000	£'000	£'000
SUMMARY				
Corporate Services	5,057	2,102	2,090	(12)
Service Delivery	5,672	13,764	13,711	(53)
Regeneration, Planning & Assets	(335)	392	394	2
Tourism & Enterprise Services	3,325	777	793	16
Total Service Expenditure	13,719	17,035	16,988	(47)
Contingencies, etc	(1,219)	37	-	(37)
Capital Financing and Interest	2,109	527	527	-
Contributions to/(from) Reserves	(1,112)	-	-	-
Net Expenditure	13,497	17,599	17,515	(84)

Service Details are shown at **Appendix 2**.

1.2 The position at the end of June shows a favourable variance of £84,000 on net expenditure. Variances at 30 June included:

Additional Green Waste Income	(£66k)
Development Control Fee Income	(£58k)
Corporate Landlord Income shortfall	£37k

1.3 The contingency currently stands at £148,000 which is available to fund inflationary increases and any future unforeseen one off areas of expenditure during the year. This may however be required to fund any overall outturn variance.

2.0 HRA

2.1 HRA performance of the quarter is as follows:

	Full Year Budget	Profiled Budget	Actual to 30 June 2018	Variance to date
	£'000	£'000	£'000	£'000
HRA				
Income	(15,301)	(3,710)	(3,677)	33
Expenditure	12,733	1,875	1,844	9
Capital Financing & Interest	(1,924)	-	-	-
Contribution to Reserves	500	-	-	-
Total HRA	(144)	(1,835)	(1,793)	42

There is a small negative variance of £42,000 for the quarter. A further breakdown is shown at **Appendix 3**.

3.0 Capital Expenditure

3.1 The detailed capital programme at **Appendix 4**, provides a summary of spend for quarter 1 compared to the revised allocation for 2018-19 and the total spend for each scheme as at 30.6.18. The 2018-19 allocation has been revised to allow re-profiling of schemes from 2017-18. Brief comments are provided for each scheme and more detailed comments are provided below for larger schemes.

3.2 The Capital Programme for 2018-19 totals £94.7m compared to original Capital Programme approved in July 2018 of £92.2m. The changes to the Capital Programme are shown in the table below.

Summary of Capital Programme 2018/19 to 2021/22	2018-19 £'000	2019-20 £'000	2020-21 £'000	2021-22 £'000
Original Approved Budget at 7.2.18	50,394	36,073	14,775	
HRA - Fort Lane increase	102			
Re-profiled between years	34,205			
EHIC Revolving Credit	65			
Devonshire Park	4,360			
Year-end re-profiling	456			
DFG allocated to SHCC	(400)			
Bedfordwell Road - Pump House	3,000			
West Langney Gates & Signs	18			
Sovereign Centre		4,820		
EHIC - Loan Facility	2,500	2,500	2,500	2,500
Current Programme	94,700	43,393	17,275	2,500

3.3 Detailed comments on larger schemes:

Line No.	Comment
5	New Build Phase 2 – Sumach Close is complete. The scheme for Fort Lane is planned to start in the Autumn. The tender has been awarded to Ellis Builders.
14	The DFG allocation was not announced until 23 July so a discretionary policy to detail plans of grant spend has not yet been written. However a County wide project has been developed with ESCC to co-locate the Occupational Therapists within the District and Boroughs. The DFG will fund the OTs, recruitment will start in September and a discretionary DFG policy will be written.
18	The final scope of the Beach Management works this year will be decided following the results of the monitoring survey which is due to be carried out in early September. The contractor is currently checking the availability of the dredger that will be required to import shingle; it is anticipated that the works will be undertaken between October and the end of December.
21	Terminus Road Improvements. Work is taking place on site. £50k of this budget was set aside to deliver a wayfinding strategy for the town centre. This has been prepared by Placemarque.

22	Sovereign Harbour Community Centre. Work is almost complete. Overspend relates to costs that were associated with the original site (Site 5). These costs were largely associated with establishing whether the centre could be built on the site having regard to the ground conditions (due diligence) and the results demonstrated that as a result of the ground conditions, it was financially unviable to proceed with Site 5. Additional external funding is being sought.
59	IT – Block Allocation - Significant investment will take place this year in storage systems, additional server capacity and replacement laptops and mobile devices to replace ageing equipment purchased during the agile working programme in 2010/11. The majority of this budget will be committed in 2018/19.
62	EHIC Loans (Properties purchased from EBC) - Agreed facility of £4,173k to provide loans to purchase EBC properties. Two loans totalling £980k have been agreed of which £913k has been drawn down. The remaining facility of £3,025k is available for other properties to be identified. A loan of £235k relating to Northbourne Road was drawn down and subsequently repaid.
63	EHIC loans (Properties purchased on the open market) - Agreed facility of £15m to provide loans to purchase private properties. 12 loans totalling £2,657k have been agreed of which £2,516k has been drawn down. The remaining facility of £12,343k is available for other properties. This facility is currently allocated to various years.
67	Aspiration Homes LLP Loan – Agreed a facility of £10m to provide loans to build and refurbish properties. One loan of £1.7m has been agreed to develop the site at Northbourne Road and £140k has been drawn down. Site purchase was completed in December 2017. Works expected to start in 2018-19.
70	Hampden Retail Park Refurbishment – Master plan in place with 3 additional units to increase income generation. ESCC has agreed sale of land required to enable some of the utilities and strategically important for the general scheme. Drain clearance to be completed across the estate as part of the scheme. Offsite drainage works to culvert complete. Planning application scheduled for March. New leases now ready to be signed.
72	JTP Programme - This scheme is the subject of regular update reports to Cabinet. The budget will be spent over three years from 2016/17 to 2018/19. Additional requirements have been identified during JTP which includes upgrades, increased storage and more resilient IT.
75	Devonshire Park Redevelopment - Progress currently as per construction programme agreed in main contract, expected completion Feb/Mar 2019 and opens for business Spring 2019. This is the subject of a separate Cabinet report. Tennis player facilities construction complete.
88	Wish Tower Restaurant – design work completed. Planning application submitted to August Committee Demolition of Western View commenced and works on site planned to start September 2018 with construction completed January 2019 and fit out by April 2019 ready for opening.

4.0 Collection Fund

4.1 The Collection Fund records all the income from Council Tax and Non-Domestic Rates and its allocation to precepting authorities.

4.2 The Collection fund for the year is as follows:

	Council Tax £'000	Business Rates £'000
Balance B/fwd 1.4.18	(1,267)	3,522
(Deficit recovery)/Surplus distributed	1,378	(2,969)
Debit due for year	(65,790)	(35,896)
Payments to preceptors	64,919	36,314
Allowance for cost of collection		128
Transitional Relief		(49)
Allowance for appeals		339
Write offs and provision for bad debts	231	(253)
Estimated balance 31.3.18	(529)	1,136
Allocated to:		
CLG	-	568
East Sussex County Council	(390)	102
Eastbourne Borough Council	(67)	454
Sussex Police	(46)	-
East Sussex Fire & Rescue	(25)	11
	(529)	1,136

4.3 The allocation to preceptors reflects the operation of the Collection Fund for Council Tax and Business Rates which are distributed on different bases under regulations. The distributions for the estimated balance calculated at quarter 3 will be made in 2018/20. Any changes in quarter 4 will be made in 2020/21.

4.4 Council Tax performance is predicted to be a £0.5m surplus for the year. As the aim of the collection fund is to break even the surplus represents an overachievement of £0.6m for the year. This is due to the result of a combination of factors including better performance against the collection allowance forecast within the Council Tax base. The estimated balance as at 31.3.19 represents 0.8% of the gross debit.

4.5 The predicted Business Rate deficit of £1.1m for the year represents an in year underachievement from business rate income of £0.6m. There continues to be a significant risk associated with business rate income, with more than 116 appeals still outstanding against the 2010 rating list remaining to be settled with an total rateable value of £13.3m.

There is also continued uncertainty over the number of appeals against the 2017 rating list received by the Valuation Office. Limited information is available on these appeals, therefore until more detail is known and evaluated an estimated has had to be calculated based on experience from the previous appeals system.

The estimated deficit balance as at 31.3.19 represents 3.16% of the total debit for the year.

4.6 Collection fund performance is as follows:

Cash Collection Rates	Council Tax	Business Rates
Q1 Actual	28.75%	29.53%
Q1 Target	29.19%	29.90%

5.0 Treasury Management

5.1 The Annual Treasury Management and Prudential Indicators were approved by Cabinet and Council in February.

5.2 Economic Background

Growth in 2017 was disappointingly weak in the first half of the year but picked up to 0.5% in quarter 3 and 0.4% in quarter 4. Growth in quarter 1 of 2018 was again disappointing, although on the first revision the rate improved from 0.1 to 0.2% to allay fears that the economy may have started a prolonged period of very weak growth. Initial indications in quarter 2 are that growth may have picked up speed to around 0.4%. The main reason for weak growth during 2017 and 2018 has been that inflation has been exceeding pay growth until recently, meaning that there has been negative growth in consumer disposable income when consumer expenditure is the biggest driver of the services sector which accounts for about 75% of GDP.

The manufacturing sector was the bright spot in the economy in 2017 in terms of strong growth but quarter 1 was the weakest quarter for one and a half years and forward indicators do not suggest a return to strong growth is likely.

During January and February financial markets were viewing a Bank Rate increase at the May Monetary Policy Committee (MPC) meeting as likely to be a near certainty after strong growth in the second half of 2017. However, the ensuing weeks before the meeting saw opinion turn right around and the MPC did not disappoint by leaving rates unchanged due to concerns as to whether the weak growth in quarter 1 was indicative of the start of a prolonged slow down or just a temporary blip, to which bad weather had been just one contributor.

5.4 Interest Rate Forecast

On 2nd August the MPC increased Bank Rate by 0.25% to 0.75%.

Link Asset Services forecasts Base Rate increase to 1.00% in September 2019, followed by a further 0.25% increase in June 2020 rising to 1.50% in December 2020.

5.5 Annual Investment Strategy

The Treasury Management Strategy Statement (TMSS) for 2018/19 which includes the Annual Investment strategy, was approved by Council on 7 February 2018. It sets out the Council's investment priorities as being :

- Security of Capital;
- Liquidity;
- Yield.

A full list of short term investments held as at 30 June 2018 is shown in the table below:

Counterparty	Amount £	Interest Rate %	Maturity
Santander	2,000,000	0.50	Call

In addition, a sum of £1m is invested with Lloyds Bank at a rate of 3.03% maturing on 23.1.19. This investment is held as part of the LAMS scheme.

Approved limits within the Annual Investment Strategy were not breached during the quarter ending 30 June 2018, except for the balance held with Lloyds Bank, which exceeded the £10m limit for 14 days during the quarter.

Investment rates available in the market have continued at historically low levels. Investment funds are available on a temporary basis and arise mainly from the timing of the precept payments, receipts of grants and the progress of the capital programme.

5.6 Investment performance for the quarter ending 30 June 2018 is as follows:

Benchmark	Benchmark Return	Council Performance	Interest Earning
7 day LIBID	0.36%	0.45%	£10,028

The Council outperformed the benchmark by 0.09%. The budgeted investment return for 2018/19 is £50,000. Due to cash flow requirements and current low interest rates, investments held are at minimum and it is unlikely that this budget will be achieved.

The continuous use of internal balances is in line with the Council's strategy and reduces the amount of interest payable on loans and investment income.

5.7 Borrowing

The following loan was taken during the quarter:

New Long Term Borrowing form PWLB			
Date	Amount £m	Interest Rate	Years
03-Apr-18	2.0	2.28	50
31-May-18	2.0	2.25	50
Total	4.0		

New Short Term Borrowing				
Start Date	Counterparty	Amount £m	Interest Rate	End Date
20-Apr-18	N Yorkshire CC	4.0	0.80	22-Oct-18
15-May-18	E Northamptonshire DC	2.0	0.90	14-May-19
15-May-18	London Bor Brent Pension Fund	5.0	0.55	15-Aug-18
29-May-18	Greater Manchester Pension Fund	5.0	0.80	23-May-19
	Total	16.0		
Less Short Term Borrowing Repaid				

Repayment Date	Counterparty	Amount £m	Interest Rate	No of Days
20-Apr-18	N Yorkshire CC	4.0	0.85	42
15-May-18	Middlesbrough BC	7.0	0.70	62
29-May-18	N Yorkshire CC	5.0	0.45	364
	Total	16.0		
Net New Short Term Borrowing		0		

Cash flow predictions indicate that further borrowing will be required in the next quarter, depending on the timing of capital expenditure. The exact timing and nature of this borrowing will be considered at that time in light of prevailing interest rates.

5.8 **Compliance with Treasury and Prudential Limits**

It is a statutory duty for the Council to determine and keep under review the affordable borrowing limits. The Council's approved Treasury and Prudential Indicators (affordability limits) are included in the approved TMSS.

During the quarter to 30 June 2018 the Council has operated within the treasury limits and Prudential Indicators set out in the Council's Treasury Management Strategy Statement and in compliance with the Council's Treasury Management Practices, except for temporary balances exceeding limits with Lloyds Bank.

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	Original Budget	Revised Budget	Profiled Budget	Actual	Variance
	£'000	£'000	£'000	£'000	£'000
CORPORATE SERVICES					
Corporate Management	169	169	70	69	(1)
Financial Services Team	644	664	246	246	-
Corporate Finance	1,216	923	4	4	-
Internal Audit and Corporate Fraud	207	207	75	76	1
Strategic Finance	2,067	1,794	325	326	1
Human Resources	478	478	122	112	(10)
Business Transformation	1,684	1,684	1,266	1,268	2
Legal Services	273	273	59	60	1
Local Democracy	659	659	261	256	(5)
Legal and Local Democracy	932	932	320	316	(4)
TOTAL CORPORATE SERVICES	5,330	5,057	2,103	2,091	(12)
SERVICE DELIVERY					
Service Management	(17)	(17)	9	9	-
Case Management	672	672	326	331	5
Account Management	461	461	131	133	2
Specialist Advisory	4,496	4,476	12,851	12,821	(30)
Bereavement Services	(1,284)	(1,284)	(250)	(258)	(8)
Case Management and Specialist Services	4,345	4,325	13,058	13,027	(31)
Customer Contact	828	828	382	378	(4)
Neighbourhood First	564	564	291	297	6
Customer and Neighbourhood Services	1,392	1,392	673	675	2
Homes First	(28)	(28)	22	(2)	(24)
TOTAL SERVICE DELIVERY	5,692	5,672	13,762	13,709	(53)
STRATEGY, PLANNING AND REGENERATION					
Service Management	63	63	32	32	-
Regeneration	143	143	(52)	(64)	(12)
Planning	259	259	233	207	(26)
Group Head of Commercial Business	38	38	14	14	-
Corporate Landlord	(2,548)	(2,247)	(651)	(597)	54
Facilities Management	501	501	338	338	-
Estates and Property	(2,047)	(1,746)	(313)	(259)	54
Business Planning and Performance	908	908	478	464	(14)
TOTAL STRATEGY, PLANNING AND REGENERATION	(636)	(335)	392	394	2

	Original Budget	Revised Budget	Profiled Budget	Actual	Variance
	£'000	£'000	£'000	£'000	£'000
TOURISM AND ENTERPRISE					
Service Management	95	95	28	29	1
Towner	423	423	210	220	10
Devonshire Park Complex	1	1	4	4	-
Tourism and Enterprise	493	493	43	35	(8)
Catering	311	184	55	39	(16)
Heritage	183	182	35	35	-
Tourist Information	101	101	43	58	15
Tourism and Enterprise	1,088	960	176	167	(9)
Sports Delivery	238	238	227	227	-
Seafront	(15)	(15)	(10)	8	18
Events	611	617	40	36	(4)
Theatres	1,006	1,006	102	102	-
TOTAL TOURISM AND ENTERPRISE	3,447	3,325	777	793	16
Other Operating Income and Expenditure	(1,278)	(1,219)	37	-	(37)
TOTAL SERVICE EXPENDITURE	12,555	12,500	17,071	16,987	(84)

HOUSING REVENUE ACCOUNT 2018/19				
	FULL YEAR BUDGET £' 000	BUDGET TO 30.6.18 £' 000	ACTUAL £' 000	VARIANCE £' 000
INCOME				
Gross Rents	(14,322)	(3,406)	(3,379)	27
Charges for Services	(979)	(304)	(298)	6
TOTAL INCOME	(15,301)	(3,710)	(3,677)	33
EXPENDITURE				
Management Fee (Eastbourne Homes Limited)	7,261	1,815	1,815	0
Supervision and Management	1,038	52	59	7
Provision for Doubtful Debts	96	8	10	2
Depreciation and Impairment of Fixed Assets	4,338			
TOTAL EXPENDITURE	12,733	1,875	1,884	9
NET COST OF SERVICE	(2,568)	(1,835)	(1,793)	42
Loan Charges - Interest	1,935			0
Interest Receivable	(11)			0
NET OPERATING (SURPLUS) DEFICIT	(644)	(1,835)	(1,793)	42
Appropriations				
Transfer to Reserve	500	0	0	0
HOUSING REVENUE ACCOUNT (SURPLUS) / DEFICIT	(144)	(1,835)	(1,793)	42
HOUSING REVENUE ACCOUNT WORKING BALANCE				
In Hand at 1st April 2018	(5,188)			
Surplus for 2018/19	(144)			
In Hand at 31st March 2019	(5,332)			

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Line No.	Scheme	Total Scheme Approved	Total Scheme spend 31 Mar 2018	Spend 2018-19 to 30 June 2018	2018-19 Allocation	2019-20 Allocation	2020-21 Allocation	2021-22 Allocation	Remaining Allocation 2018-19	Funding	Comments
		£000	£000	£000	£000	£000	£000	£000	£000		
1	HOUSING REVENUE ACCOUNT										
2	Major Works	Ongoing		-	4,896	4,344	4,399	-	-4,896	EBC	Works planned for 2018-19
3	Environmental Improvements	Ongoing		-	45	-	-	-	-45	EBC	Schemes to be identified
4	Riverbourne House Kitchen Conversion	262	-	-	262	-	-	-	-262	EBC	Works planned for 2018-19
5	New Build Phase 2	4,217	2,443	8	1,774	-	-	-	-1,766	EBC/Grant	Tender awarded to Ellis Builders. Start due Autumn
6	Empty Homes Prog Ph2	2,322	2,277	-	45	-	-	-	-45	EBC/Grant	Completed. Retention outstanding
7	Total HRA		4,720	8	7,022	4,344	4,399	-	-7,014		
8	COMMUNITY SERVICES										
9	Memorial Safety Cems	40	15	-	25	-	-	-	-25	EBC	Works planned for 2018-19
10	Digitalise Burial Records	10	-	-	10	-	-	-	-10	EBC	Awaiting Web Support improvement
11	Ocklynge Cemetery Chapel	150	80	-	70	-	-	-	-70	EBC	Works planned for 2018-19
12	Main Chapel Refurb - Phase 2	26	23	-	3	-	-	-	-3	EBC	Works expected to complete Nov 2018
13	Crematorium Improvements (Main Chapel)	124	-	-	124	-	-	-	-124	EBC	Tenders being sent out August. Works due to start October with completion expected November 2018
14	Disabled Facilities Grants	Ongoing		124	2,181	1,200	-	-	-2,057	Grant	Working with ESCC to plan spend
15	BEST Grant (housing initiatives)	Ongoing		10	177	-	-	-	-167	Grant	Spending plans being considered
16	Acquisition of Land & Property	2,254	-	-	2,254	-	-	-	-2,254	EBC	Schemes under investigation
17	Contaminated Land	185	145	-	40	-	-	-	-40	Grant	Awaiting comments from service
18	Coast Defences Beach Management	Ongoing		-	302	300	300	-	-302	Grant	Works expected October - December 2018
19	Cycling Strategy	41	-	-	41	-	-	-	-41	EBC	Implemented dependent on the Strategy being prepared by ESCC
20	Play Area Sovereign Harbour	27	-	-	27	-	-	-	-27	S106	Awaiting allocation of land
21	Terminus Road Improvements	500		-	500	-	-	-	-500	EBC	Work is progressing on site.
22	Sov Harbour Community Centre	1,640	1,414	550	226	-	-	-	324	EBC/S106/Gr	Work is almost complete.
23	Hampden Park - Improvements (Green Flag)	50	48	-	2	-	-	-	-2	EBC	Completed
24	Old Town Rec. - Improvements (Green Flag)	25	22	-	3	-	-	-	-3	EBC	Completed
25	Seaside Rec - all weather path	50	48	-	2	-	-	-	-2	EBC	Completed. Balance held for snagging
26	Signage Re-branding (Parks & Open Spaces)	30	5	-	25	-	-	-	-25	EBC	Welcome signs all ordered 2nd July and contractor currently installing in batches. Completion by early-mid Aug. Within budget.
27	Car Parking Machines	91	66	-	25	-	-	-	-25	EBC	On target to complete in 2018-19
28	Shinewater Park - Scoping	20	-	-	20	-	-	-	-20	EBC	Toilet scheme being considered as part of a wider project at Shinewater
29	Helen Gardens Play Equip	40	39	-	1	-	-	-	-1	EBC	Completed

30	Chiltern Close Play Equip	25	-	24	25	-	-	-	-1	EBC	Completed
31	Oak Tree Lane Play Equip	35	-	-	35	-	-	-	-35	EBC	Ongoing feasibility in progress
32	Mulberry Close Play Equip	30	-	-	-	30	-	-	0	EBC	Ongoing feasibility in progress
33	Lower Holywell Public Con	50	-	-	50	-	-	-	-50	EBC	Options being considered in line with the planned maintenance programme
34	Redoubt Public Convenience	40	-	-	40	-	-	-	-40	EBC	Options being considered in line with the planned maintenance programme
35	Refurbishment of Public Facilities	81	-	-	81	-	-	-	-81	EBC	Schemes to be identified
36	West Langney Lake Gates & Signs	18	-	-	18	-	-	-	-18	S106	Gates and signs all ordered 9th July. Installation to be complete by end August. Within budget.
37	Total Community Services		1,905	708	6,307	1,530	300	-	-5,599		
38	TOURISM & LEISURE										
39	Volleyball Court	25	6	12	19	-	-	-	-7	EBC	Scheme no longer progressing
40	Sports Park Flood Lights	30	-	-	30	-	-	-	-30	EBC/External	Works planned for 2018-19
41	Re-surface Tennis Courts	265	242	-	23	-	-	-	-23	EBC/External	Works planned for 2018-19
42	ILTC - Air Conditioning	60	-	-	60	-	-	-	-60	EBC	Works planned for 2018-19
43	Redoubt - Stair Climber	20	-	-	20	-	-	-	-20	EBC	Works planned for 2018-19
44	Colonnade Removal	500	-	-	500	-	-	-	-500	EBC	Works planned for 2018-19
45	Redoubt - Asphalt Gun Platform	50	-	-	50	-	-	-	-50	EBC	Works planned for 2018-19
46	HPSC - Changing Rooms	20	-	-	20	-	-	-	-20	EBC	Quotes received higher than expected. Negotiating to reduce costs.
47	Equipment at Devonshire Park	120	66	5	54	-	-	-	-49	EBC	On target to complete in 2018-19
48	Sovereign Centre	29,100	711	35	13,089	15,300	-	-	-13,054	EBC	Initial planning work in progress.
49	Sovereign Centre Skate Park	200	-	-	200	-	-	-	-200	EBC	Consultation in progress
50	Wash Down - Devonshire Park	20	19	-	1	-	-	-	-1	EBC	Completed
51	Seafront Van	13	-	-	13	-	-	-	-13	EBC	Planning to complete in 2018-19
52	Sports Park Lighting	60	-	-	60	-	-	-	-60	EBC	Quotes received higher than expected. Negotiating to reduce costs.
53	Signage	10	1	-	9	-	-	-	-9	EBC	Works planned for 2018-19
54	Total Tourism & Leisure		1,045	52	14,148	15,300	-	-	-14,096		
55	CORPORATE SERVICES										
56	Carbon Reduction Works	434	235	-	199	-	-	-	-199	EBC	Boiler replacement at 1 Grove Road being considered. Works will be 2019-20.
57	Invest to Save	Ongoing	-	-	40	80	80	-	-40	EBC	Available for schemes to be identified
58	Investment Capital	5,600	1,235	-	4,365	-	-	-	-4,365	External	Schemes to be identified
59	IT - Block Allocation	Ongoing	-	-	140	175	175	-	-140	EBC	Planned works on schedule.
60	EHIC - Loan (Gowland Ct)	1,850	1,835	-	15	-	-	-	-15	EBC	Property purchased 26.11.15. Full loan for works not yet drawn down
61	EHIC - Revolving Credit	250	-	-	155	-	-	-	-155	EBC	Available for drawdown as required
62	EHIC - Loan Facility (EBC purchases)	4,173	1,148	-	3,025	-	-	-	-3,025	EBC	Further schemes to be identified

63	EHIC - Loan Facility (Private Properties)	15,000	2,481	35	3,769	3,750	2,500	2,500	-3,734	EBC	Further properties to be identified
64	EHIC - new mixed tenure homes	20,000	-	-	8,000	6,000	6,000	-	-8,000	EBC	Schemes to be identified
65	EHIC - Victoria Mansions	4,035	3,070	50	965	-	-	-	-915	EBC	Completed. Major works due 2017-18
66	Aspiration Homes - Credit facility	100	-	-	100	-	-	-	-100		Available for drawdown
67	Aspiration Homes - Loan Northbourne Rd	1,700	16	124	1,684	-	-	-	-1,560	EBC	Purchase completed Dec 2017
68	Aspiration Homes - Facility	8,300	-	-	2,300	3,000	3,000	-	-2,300	EBC	Schemes to be identified
69	Bedfordwell Road - Land & Pump House	6,100	2,151	150	3,949	-	-	-	-3,799	EBC	Purchase completed 2016-17. Works being planned.
70	HPK Retail Refurbishment	9,000	252	246	4,748	4,000	-	-	-4,502	EBC	Initial planning underway. Works to start 2018-19
71	Buccaneer Pub	2,030	1,667	109	363	-	-	-	-254	EBC	Internal works completed. External works on-going expected completion by November 2018
72	JTP Programme	6,878	4,872	247	287	1,720	-	-	-40	EBC	Planned works on schedule.
73	Total Corporate Services		18,962	961	34,104	18,725	11,755	2,500	-33,143		
74	Asset Management										
75	Devonshire Park Redevelopment Project	53,960	19,903	3,344	30,742	2,994	321	-	-27,398	EBC/Grant	Scheme progressing - subject to separate report
76	EDGC - improvements	60	41	4	19	-	-	-	-15	EBC	Works completed. Additional works identified and therefore over original allocation
77	Town Hall Community Hub	20	-	-	20	-	-	-	-20	EBC	Options being considered
78	The Point - improvements	20	12	-	8	-	-	-	-8	EBC	Replacement windows being planned
79	Towner - improvements	75	14	-	61	-	-	-	-61	EBC	Works in progress. Completion due 2018-19
80	ILTC - Improvements	60	-	1	60	-	-	-	-59	EBC	Condition survey received. Works to be planned at best time for Events
81	Devonshire Park Theatre	47	-	47	47	-	-	-	0	EBC	Completed
82	Bandstand Rennovations	100	-	-	100	-	-	-	-100	EBC	Options being considered
83	Wish Tower - Improvements	90	-	-	90	-	-	-	-90	EBC	options being considered based on surveys received
84	Downland Water Schemes	24	-	24	24	-	-	-	0	EBC	Completed
85	Asset Management - Block Allocation	Ongoing	-	-	252	500	500	-	-252	EBC	Available for schemes
86	Total Asset Management		19,970	3,420	31,423	3,494	821	-	-28,003		
87	Grant Funded Schemes										
88	Wish Tower Restaurant	1,800	126	73	1,674	-	-	-	-1,601	EBC/Grant	Works planned for 2018-19
89	Statue Sculpture Installation	22	1	-	22	-	-	-	-22	Grant	Works planned for 2018-19
90	Total Grant Funded Schemes		127	73	1,696	-	-	-	-1,623		
91	General Fund		42,009	5,214	87,678	39,049	12,876	2,500	-82,464		
92	HRA		4,720	8	7,022	4,344	4,399	-	-7,014		
93	Total		46,729	5,222	94,700	43,393	17,275	2,500	-89,478		

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Report to:	Cabinet
Date:	12 September 2018
Title:	Proposals to develop Environmental Initiatives
Report of:	Ian Fitzpatrick, Director of Regeneration and Planning
Cabinet member:	Councillor Jonathan Dow, Cabinet Member for Place Services
Ward(s):	All
Purpose of report:	To approve a series of environmental initiatives
Decision type:	Key
Officer recommendation(s):	<p>Cabinet is recommended to:</p> <ol style="list-style-type: none">(1) Authorise the Strategy & Partnership Lead, Quality Environment, to conduct a desk-based feasibility study for the potential of free drinking water provision within council-owned parks and in other public places within Eastbourne borough, working with partners and stakeholders.(2) Agree to support the national 'Refill' campaign through social media and as appropriate.(3) Delegate authority to the Director of Regeneration and Planning, in consultation with the Cabinet member for Place Services, to bid for funding, supported by an appropriate business case, to invest in electric vehicle (EV) charging technology and infrastructure, working with partners and other local authorities.(4) Authorise the Strategy & Partnership Lead, Quality Environment, in consultation with the Cabinet member for Place Services to prepare a Sustainability Policy to provide a framework for council activities for consideration and approval at Cabinet later in the year.(5) Note the launch and progress to date of the 'Single-Use Plastics' project.
Reasons for recommendations:	<ol style="list-style-type: none">(1) Drinking water provision could be made available to the general public in areas of high foot traffic and where other access to water may be limited, for example parks. This will support various initiatives currently prominent in the political and public arena including the reduction of single use plastics and promoting healthy and active lifestyles.

- (2) The 'Refill' campaign, described in paragraph 1.2, has arrived in the area through community activism.
- (3) A charging point feasibility study will provide for an evaluation of the opportunities available to Eastbourne Borough Council (EBC) with regards to EV charging on its own estate in light of the national move towards the provision of this infrastructure.
- (4) The adoption of a set of guiding principles in the form of an overarching Sustainability Policy would bring EBC into line with many other councils nationally. The policy would support planning policy and guidance, guide procurement decisions, potentially reduce costs with regards to energy and waste (through staff education and project initiatives) and generally work to ensure the council has 'its own house in order' before guiding others.
- (5) The Single-Use Plastic (SUP) project started in May as a result of the Council's aim to become SUP free where it is reasonable to do so by 31 December 2018

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1 Introduction

1.1 Drinking water provision:

The 2017 YouGov survey commissioned by BRITA UK and Keep Britain Tidy 'Understanding provision, usage and perceptions of free drinking water to the public in the UK' found that more than 70% of people surveyed feel uncomfortable asking for a glass of tap water when out and about and only a quarter know their rights when it comes to asking for a glass of tap water in public buildings and businesses, possibly leading them to buy bottled water or other drinks. 59% would be more likely to carry a reusable water bottle if tap water was freely available or they knew that businesses would willingly refill their bottle. The report also revealed that 73% of people would like greater availability of free tap water.

Refill is a national, practical tap water campaign launched in Bristol in 2015 by City to Sea, a non-profit organisation aimed to 'connect our actions to our oceans' by running campaigns to prevent marine plastic pollution. Refill aims to make refilling your bottle as easy, convenient and cheap as possible by introducing refill points on every street. Participating cafes, bars, banks, shops, galleries and other businesses simply put a sticker in their window alerting passers-by to the fact that they are welcome to come in and fill up their bottle for free.

1.2 Electric Vehicle Charging:

The transport sector overtook energy in 2016 as the UK's single biggest source of carbon emissions as energy production has moved away from coal and towards renewables and consumers have opted to purchase larger new cars. Owing to this and wider air quality issues, the Government has announced its intention to ban pure combustion vehicles from sale by 2040 and has created various grant based funding streams to encourage uptake and development of Ultra-Low Emission Vehicle (ULEV) technology.

Vehicle manufacturers are moving towards phasing out fully petrol/diesel vehicles including Volvo, which recently announced it would no longer manufacture new pure combustion engine vehicles from 2019. Although predictions for the take up of ULEVs in the near future are uncertain, the make-up of the new car market is visibly changing with both hybrid and pure electric vehicles undoubtedly increasing.

The use of pure Electric Vehicles (EVs) and Plug-in Hybrids (PHEVs) brings with it a shift change in behaviour with regards to 'fueling' the vehicle, with owners largely charging at home over night and then 'topping up' whenever there is an opportunity. This requires the provision of charging points at sites where vehicles are parked for a variety of durations during the day, including workplaces (longer charges possible) and destinations such as supermarkets, public car parks and leisure facilities (where fast and rapid chargers are more suitable).

The Office for Low Emission Vehicles provides funding that currently provides for 75% of the cost of charge points for residential use and could be used to install points within car parks that are sited in areas where residents do not have access to off-street parking and there is limited on-street parking availability. The points would allow for overnight charging of EVs. Sites for consideration would include those in the vicinity of the Seaside area or the town centre as examples.

Reducing emissions from transport and encouraging ULEV take-up will contribute to reducing carbon emissions and improve air quality within the, borough/town working towards meeting objectives within the Council Plan and the County's Local Transport Plan.

2 Outline Proposal

2.1 Drinking water provision:

The provision of more drinking water facilities within Eastbourne borough would help to provide free and accessible tap water to those who need it, whether or not they have a reusable bottle on them, reducing the need to purchase potentially less healthy drinks in single-use containers, on the go. This will support the aims of EBC, to reduce single-use plastics in our community.

As a first step to this project officers will conduct a desk-based study to assess the potential for drinking water installations in parks and other locations where there is a council-owned and managed water source available, for example at public toilets. Possible locations and costs would then be presented in a later paper to Cabinet. As a guide a typical basic stainless steel water fountain retails around

£500 but a simple push tap would be even easier to install and maintain.

A £3000 budget is available for spending on this project within the 2018/19 year. The cost of the water and the ongoing maintenance costs would need to be factored into existing contracts.

The installations would need to be supported in parallel by the community-led national Refill campaign, which EBC can encourage and support. This campaign will involve local businesses signing up to offer free water refills to both customers and non-customers to provide a network of refill points across the town. This work will be largely conducted and driven by volunteers alongside access to council-owned refill points (such as putting the drinking water facilities at the Bandstand Toilets onto the Refill App) and providing support to the Plastic Free Eastbourne steering group to increase the number of businesses signing up.

2.2 Electric Vehicle Charging:

East Sussex County Council, as highways authority, is considering its position with regard to authorising on-street charge points, anticipating a policy being developed over the course of this year. Given this, EBC could investigate the feasibility of provision within council-owned parking facilities that are located in areas where there is limited residential off-street parking. Sites could include car parks along Grand Parade and town centre locations.

Redevelopment sites currently being taken forward by the Clear Futures JV will be included in the study and future procurement to improve the economies of scale. Work will also be co-ordinated with other local authorities within East Sussex in order to try and join up our approaches where possible and to share research.

We will conduct an initial informal public consultation to determine views on EV charging and future needs across the borough and beyond. Potential locations will then be agreed, there will be consultation with the EST and OLEV with regards to any funding applications and we will carry out a soft market test to gauge total costs.

Management and liability options for the sites would need to be agreed prior to procurement, including fee charging models.

2.3 Sustainability Policy:

The sustainability policy would comprise a number of specific core values guided by the generally accepted definition of sustainable development:

“Development that meets the needs of the present without compromising the ability of future generations to meet their own needs” Brundtland Report, 1987

The core values will echo commitments already made to residents in the Corporate Plan and will direct them as to how we operate our own business. The policy will support the move towards a higher standard of sustainability in the planning process and demonstrate that EBC is considering environmental impacts across the organisation.

2.4 Current project – Single-Use Plastics (SUPs) within council operations:

Since the motion agreed at Council in February 2018, progress has been made towards reducing single-use plastics in the council work place.

The project aims to decrease the use of SUPs in council offices in relation to day to day activities where reasonable to do so; and to encourage staff to consider SUP alternatives when procuring goods and services.

By the time of this Cabinet meeting (12th September) audits of council offices across both Lewes and Eastbourne have been undertaken in order to determine the scale of the problem, 'quick wins' implemented (such as no longer purchasing plastic cups and removing these items from vending machines where possible) and where items can be substituted for re-usable or non-plastic alternatives within existing budgets this has been done.

The staff survey has also been completed and it revealed that in just 1 week, the 200 staff who took part used: 287 pieces of plastic wrap, 116 coffee cups, 265 plastic bags, 275 bottles and 264 food containers.

The staff pledge to reduce SUP use has now been launched and a repeat staff survey will take place along with a repeat office audit in November/December. We hope to reduce our use of SUPs by 50%.

3 Outcome expected and performance management

3.1 Drinking water provision:

The project will result in the provision of drinking water at key feasible and cost efficient sites across the borough subject to future approval.

The costs of water supply and ongoing maintenance at these locations will be monitored, following which feasibility of provision at other sites will be investigated.

3.2 The Council will support the national 'Refill' project and encourage local community groups with similar aims. This will support the Council in achieving its aim to support making Eastbourne 'Plastic-Free' as agreed at Cabinet in February 2018.

Electric Vehicle Charging:

3.3 The outcome of this project is anticipated to be the scoping of provision of new electric vehicle charging infrastructure within public carparks at minimal cost to EBC. These would be primarily for local residents with no access to off-street parking to charge their cars but could also be available to others. This would encourage the take-up of plug-in vehicles and support Central Government objectives. This project would be subject to a robust business case.

Current project – Single-Use Plastics (SUPs) within council operations:

Usual project management principles have been applied. The outcome of the project will be assessed through the results of a repeat audit at the end of

4 Consultation

- 4.1 We will be running an informal consultation on EV charging during September to gauge interest and need.

5 Corporate plan and council policies

5.1 Corporate Plan:

- 2020 Eastbourne vision: a clean and attractive low carbon town, producing less waste than before, with a high quality built environment, excellent parks and open spaces, served by a number of good transport options.

A low carbon town

Vision: We will be moving towards becoming a low carbon town with a wide range of locally derived environmentally friendly initiatives.

Achieved through:

- Using Clear Futures, the joint venture between Eastbourne and Lewes Council and a private sector organisation, to deliver local energy and sustainability ambitions for the next 20-30 years
- Reducing the amount of domestic waste and increased recycling

5.2 21 February Council resolved to:

- consider the use of appropriate plastic free alternatives wherever possible, and support plastic free initiatives within Eastbourne.

6 Business case and alternative option(s) considered

6.1 Drinking water provision:

£3000 has been allocated to this project from pre-existing funds which is available for the year 2018/19.

East Sussex Highways do not object in principle to the installation of drinking water facilities in public areas, should this be considered an option in future, provided the design, size and location are acceptable to them and, if relevant, the Borough Conservation Officer. At this time costs are unknown and a feasibility study would need to be conducted to assess the viability and need of such installations.

Supporting the Refill campaign will support this provision and provide access to water across the town negating the need for new council funded installations in certain areas so monies can be directed to areas of need.

6.2 Electric Vehicles:

Currently OLEV grant funding currently provides two options:

- (a) A workplace charge scheme that is limited to £300 for each socket up to a maximum of 20 across all sites for each application. Only one application can be made. There needs to be either an existing need or the intention to encourage

uptake of personal or fleet EV's within the organisation.

(b) An on-street residential scheme. A known barrier to uptake of EV's is the limited availability of off-street parking. This scheme aims to provide access to on-street parking charge points to meet the needs of local residents through provision of a 75% grant for capital costs of procuring and installing the device and parking bay with a maximum of £7,500 per device. Applicants need to demonstrate a commitment to providing these facilities and must secure a minimum of 25% capital funds via sources other than OLEV. As per the previous bid, this could possibly be found through commercial partners. This funding can be applied to provision in car parks where there is no off-street parking for residents and access is possible overnight.

East Sussex County Council, as highways authority, has advised that its position with regard to on-street charge points is under consideration, either as new street furniture or integrated into existing assets (such as lampposts).

Management and liability options for the sites would need to be resolved at Cabinet at a later date, including fee charging models.

7 Financial appraisal

- 7.1 Should funding be required in support of investing in EV charge point infrastructure, a bid for EBC budget will be made through the S&FP process.

8 Legal implications

- 8.1 Under the Localism Act 2011 section 1, the general power of competence, the Council has the power to do anything that an individual can do that is not specifically prohibited or to which a more particular power or duty does not apply. The actions proposed in this Report fall within this power. Report considered by Legal on 7 August 2018 (IKEN-7391-Joint-MW).

9 Risk management implications

- 9.1 The recommendations in the report present low risk proposals e.g. support of a community-led campaign ('Refill') and feasibility of EV charging infrastructure

10 Equality analysis

- 10.1 EaFA 'no relevance' report submitted

11 Appendices

- 11.1 None

12 Background papers

None

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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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